

*City of Alexandria, Virginia*

MEMORANDUM

DATE: MARCH 17, 2004

TO: INTERESTED PARTIES

FROM: ROBERT C. EIFFERT, DEPUTY DIRECTOR, OFFICE OF HOUSING

*Robert C. Eiffert*

SUBJECT: NOTICE OF PUBLIC HEARING AND NOTICE OF AVAILABILITY OF THE  
DRAFT ONE-YEAR CONSOLIDATED PLAN ACTION PLAN FOR THE  
PERIOD JULY 1, 2004 - JUNE 30, 2005

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Attached is a copy of the City of Alexandria's Draft One-Year Action Plan of the Consolidated Plan for Housing and Community Development for the period July 1, 2004 - June 30, 2005. This document includes the City's application to the U.S. Department of Housing and Urban Development (HUD) for \$1,499,000 in Federal fiscal year (FFY) 2004 Community Development Block Grant (CDBG) funds and \$1,034,805 in Home Investment Partnerships (HOME) Program monies, which includes \$55,168 in FFY 2003 and \$65,100 in FFY 2004 American Dream Downpayment Initiative (ADDI) monies. The City is soliciting citizen input on the Draft Action Plan during a 30-day comment period beginning Wednesday, March 17, 2004 and ending on Saturday, April 17, 2004. Persons wishing to comment on the Draft Action Plan may do so either in writing and/or by providing testimony at a public hearing to be held on Saturday, April 17, 2004 in the City Council Chambers, City Hall, 301 King Street, Alexandria, Virginia, beginning at 9:30 a.m.

The Draft Action Plan has been developed in accordance with guidelines set forth by HUD, and updates the City's current five-year Consolidated Plan approved by City Council in June 2000, which is a five-year planning document that examines housing and community development needs and proposes strategies to address those needs. The One-Year Action Plan describes actions to be taken during the specified one-year period to meet the needs identified in the Consolidated Plan.

Activities to be supported with CDBG Program funds have been developed to meet the national objectives of benefitting low- and moderate-income persons and aiding in the prevention or elimination of slums or blight. Activities to be supported with HOME Program monies have been developed to be consistent with the HOME Program objective of expanding the supply of decent, safe, sanitary and affordable housing. CDBG Program activities will continue the City's ongoing efforts to provide housing rehabilitation assistance to income-eligible homeowners; homeownership opportunities for low- and moderate-income homebuyers; transitional housing aid, winter emergency shelter and furniture storage assistance to homeless families; and accessibility modification assistance to low- and moderate-income renters; as well as to identify and eradicate illegal housing discrimination and otherwise address the housing needs of its low- and moderate-income citizens.

HOME Program activities will also continue the City's efforts to provide affordable housing opportunities for low- and moderate-income residents.

Written comments on the Draft One-Year Action Plan may be sent to the Office of Housing, City of Alexandria, P.O. Box 178, Alexandria, Virginia 22313, or may be delivered to the Office of Housing, City Hall, Room 1100, 301 King Street, Alexandria, Virginia 22314. Comments will be accepted until conclusion of the Public Hearing on Saturday, April 17, 2004. The comments will be considered in preparing the final One-Year Action Plan, which will be docketed for final City Council action on May 11, 2004. The approved One-Year Action Plan will then be submitted to HUD no later than May 14, 2004, in order for the City to receive Federal FY 2004 CDBG and HOME Program funds.

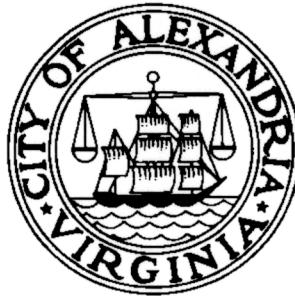
Additional copies of the Draft Action Plan may be picked up at the Office of Housing, City Hall, 301 King Street, Room 1100, from 8 a.m. to 5 p.m., Monday through Friday. Copies will also be available for review at the following City libraries:

BARRETT LIBRARY:	717 Queen Street, Alexandria
BEATLEY LIBRARY:	5005 Duke Street, Alexandria
BURKE LIBRARY:	4701 Seminary Road, Alexandria
DUNCAN LIBRARY:	2501 Commonwealth Avenue, Alexandria

For further information, please call Marcy Meyer at 703-838-4990, or TTY 703-838-5056.

Alexandria City Hall is fully accessible to persons with mobility impairments. Individuals who request assistance or special arrangements to participate in the City Council public hearing may call the City Clerk and Clerk of Council's Office at 838-4500 (TTY/TDD 838-5056). The City requests 48 hours' notice so that the proper arrangements may be made.

City of Alexandria, Virginia  
**CONSOLIDATED PLAN FOR HOUSING  
AND COMMUNITY DEVELOPMENT**



**DRAFT**  
**One-Year Action Plan**  
**July 1, 2004 - June 30, 2005**

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# City of Alexandria City FY 2005 Action Plan

## Introduction

The City of Alexandria's One-Year Action Plan for the period July 1, 2004 to June 30, 2005 represents its annual update of the City's FY 2001-2005 Consolidated Plan for Housing and Community Development and describes activities to be undertaken to promote Consolidated Plan goals during this fifth and final year of the current Consolidated Plan period. Preparation of a Consolidated Plan to establish five-year goals related to housing and community development and the one-year updates to this document known as Action Plans are required by the U.S. Department of Housing and Urban Development (HUD) as a condition of receiving funding under certain federal programs. The City of Alexandria's current Consolidated Plan was approved by City Council on May 23, 2000 and covers the time period from July 1, 2000 through June 30, 2005.

### ■ *Action Plan Report Format and Criteria*

The One-Year Action Plan consists of several sections:

- ▶ Section I, "Housing Programs and Services to be Undertaken During City FY 2005" identifies the City's priorities for City FY 2005 with respect to housing-related activities for renters, homeowners, homebuyers, homeless persons and persons with special needs; describes the pertinent programs and services to be provided in the Alexandria community during the City FY 2005 Action Plan period; and provides an estimate of federal, state, local and private resources expected to be available and committed during that time.
- ▶ Section II, "Non-Housing Community Development Programs and Services," describes pertinent community and economic development programs and services to be undertaken by the City during the City FY 2005 Action Plan period.
- ▶ Section III, "Other Activities to be Undertaken," describes the City's actions to address issues of particular interest to HUD, including poverty, barriers to affordable housing, fair housing, the effects of lead-based paint and the coordination of services between public and private agencies providing housing and social services to low- and moderate-income persons.
- ▶ Appendix I serves as the City's application for Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) Program funds, and sets forth the City's proposed uses for \$1,499,000 in Federal FY 2004 CDBG funds and \$1,034,805 in new HOME Program funding (including \$55,168 in Federal FY 2003 and \$65,100 in Federal FY 2004 American Dream Downpayment Initiative monies), which will become available for use by the City during City FY 2005.
- ▶ Appendix II provides a summary of the citizen input on the Action Plan received from the Alexandria community and the City's responses to these comments.
- ▶ Appendix III includes maps of the City which identify the general locations of public and



assisted housing developments, emergency shelters and special-needs housing facilities.

## **Action Plan Development Process**

### ***Citizen Participation Plan***

As required by HUD, the City of Alexandria developed its current Citizen Participation Plan in 1995. The purpose of the Citizen Participation Plan is to ensure that Alexandria residents, particularly low-income persons and those living in the City's targeted revitalization areas, have an understanding of their role in the development, implementation and assessment of housing and community development activities, and participate in the formulation of the Consolidated Plan, annual Action Plans, program amendments and the annual Consolidated Annual Performance and Evaluation Report (CAPER). In order to disseminate information on housing and community development activities, the Office of Housing maintains a list of interested parties, primarily consisting of organizations whose membership or clientele may be affected by the Consolidated Plan and/or CDBG- and HOME-funded activities. The list includes:

- ▶ City Boards and Commissions with an interest in housing issues or any of the special populations whose housing needs are addressed in the Consolidated Plan;
- ▶ Homeless shelter operators and service providers;
- ▶ Non-profit organizations that provide housing or housing-related services;
- ▶ Civic associations and other local organizations active in current and former CDBG target areas;
- ▶ City-wide and Potomac West area business and economic development organizations;
- ▶ Alexandria-based organizations representing or serving very low- and low-income persons throughout the City, or expressly concerned with addressing the housing and community development needs of such persons; and
- ▶ Other organizations and individuals who have requested to be included on the list.

Prior to adoption of the Consolidated Plan, annual Action Plans, CAPER or amendments to the Consolidated Plan, the City makes available to the above organizations, public agencies and other interested parties information that includes the amount of CDBG and HOME assistance anticipated or actually available to the City and a description of housing and community development activities that may be or have been undertaken with federal, state and local funds during the time period addressed by the plan, amendment or evaluation report under consideration. A summary of this information is published in three newspapers with general circulation in the City, including one Spanish-language paper. The proposed plan, amendment(s) or evaluation report is distributed to the organizations, public agencies and other parties on the interested parties list, and is made available for public review at Alexandria libraries and at the Office of Housing. In accordance with federal requirements, the City provides the required 30-day period of time for citizen comments to be received on the Consolidated Plan, Action Plans and amendments to programs funded through CDBG and HOME; the CAPER requires a 15-day public comment period.

HUD's Consolidated Plan regulations include a requirement that the City conduct at least two public hearings per year to obtain citizen input. The hearings must be held at two different stages of the program year and together must address housing and community development needs, development

of proposed activities, and a review of program performance. The City addresses this requirement by holding one hearing each fall prior to submission of the CAPER to HUD, and again in the spring when the draft Consolidated or Action Plan is made available for public comment. The fall hearing is conducted by City staff to allow citizen input on the City's prior-year performance under the CDBG and HOME programs and to receive comments on current housing, homeless and community development needs. The second of the two annual public hearings is held in the spring before the Alexandria City Council at one of its regularly-scheduled monthly public hearings. This hearing allows for public comment on the draft Consolidated or Action Plan, including the proposed activities for the upcoming grant year, prior to the Plan's finalization and submission to HUD.

In developing the City FY 2005 Action Plan, the City sponsored a public hearing on housing and community development needs on September 25, 2003. The draft One-Year Action Plan will be distributed for the HUD-required 30-day public comment period on March 17, 2004, and a second public hearing conducted by the Alexandria City Council will be held on April 17, 2004, at which time the public comment period will end. City Council will consider the Action Plan for final approval on May 11, 2004. Citizen input on the City FY 2005 Action Plan is included in Appendix II of this document.

The City provides no less than two weeks' notice to the public of the time, location and subject of these public hearings. As with other CDBG- and HOME-related notices, notices of the public hearings are published in three general-circulation newspapers in Alexandria, two of which are published in English and one that is published in Spanish. If the City anticipates that a significant number of non-English-speaking residents can be reasonably expected to attend a public hearing, translation services will be made available. Public hearings are held in City facilities that are fully accessible to persons with mobility impairments, and requests from persons with other special needs, such as sign language interpreting, are accommodated whenever possible with advance notice.

#### **Coordination with Public and Private Entities**

The Office of Housing is the lead agency in the development of the City's Consolidated Plan, Action Plans and CAPER, and obtains information on programs and services from a variety of other public and private entities in Alexandria. Staff of the Office of Housing would like to express appreciation to the following entities who contributed information and input into the development of the City FY 2004 Action Plan:

- ▶ the Alexandria Economic Development Partnership;
- ▶ the Alexandria Health Department;
- ▶ the Alexandria Redevelopment and Housing Authority;
- ▶ the Alexandria Code Enforcement Bureau;
- ▶ the Department of Finance;
- ▶ the Department of Human Services;
- ▶ the Department of Mental Health, Mental Retardation and Substance Abuse;
- ▶ the Department of Planning and Zoning;
- ▶ the Department of Recreation, Parks and Cultural Activities;
- ▶ the Department of Transportation and Environmental Services; and
- ▶ the Homeless Services Coordinating Committee.

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## **Priority Levels and Strategies**

As part of the Consolidated Plan, HUD requires that priority levels be assigned to housing and homeless services activities and needs groups according to HUD-established definitions. The priority levels assigned by the City in its FY 2001-2005 Consolidated Plan to the different housing and homeless services activities and needs groups are identified in Appendix IV.

## **CDBG/HOME and Areas of Minority Concentration**

Unless otherwise indicated below, the geographic area to be served by programs supported with CDBG and HOME funds during City FY 2005 will be the entire City of Alexandria, which includes areas of minority concentration. While CDBG and HOME-funded programs are not specifically targeted on a geographic basis according to minority concentration, minorities have always constituted the majority of the beneficiaries of activities supported with such monies. As reported in the most recent Consolidated Annual Performance and Evaluation Report (CAPER), minorities constituted 79.75% of the City's CDBG and HOME beneficiaries for the program year ending June 30, 2003. There is every reason to expect that minority persons or households will continue to constitute the majority of CDBG and HOME program beneficiaries during City FY 2005.

## **Income Limits for CDBG and HOME-Funded Activities**

The income limits for the CDBG and HOME programs are the HUD-established low-income limits for the Section 8 Program, which for a family of four are set at the national median income of \$57,500. For CDBG and HOME purposes, these limits are designated as the "Moderate" income limits. The current income limits in each HUD category (i.e., extremely low income, low income and moderate income, etc.) are provided in the Table A, which follows. Beneficiaries of programs and services funded through the CDBG and HOME programs must meet these income limits as updated by HUD each year.

TABLE A

2004 HUD Income Limits (Effective January 28, 2004)								
Income Category	Number of Persons							
	1	2	3	4	5	6	7	8
Extremely Low (HUD-adjusted 30% of median) <sup>1</sup>	\$18,250	\$20,900	\$23,500	\$26,100	\$28,200	\$30,300	\$32,350	\$34,450
Low (Section 8 very low income limits; HUD-adjusted 50% of median) <sup>1</sup>	\$30,450	\$34,800	\$39,150	\$43,500	\$47,000	\$50,450	\$53,950	\$57,400
Moderate (Section 8 low income limits) <sup>2</sup>	\$40,250	\$46,000	\$51,750	\$57,500	\$62,100	\$66,700	\$71,300	\$75,900
Middle (HUD Section 235 income limits)	\$47,800	\$54,650	\$61,450	\$68,300	\$73,750	\$79,200	\$84,650	\$90,150

\* 2004 Median Income, Washington, D.C. Metropolitan Statistical Area (MSA): **\$85,400**

### ■ Consolidated Plan Specific Objectives

The following Specific Objectives are included in the City's current Consolidated Plan and are reflected in activities to be undertaken during the City FY 2005 Action Plan period as described in Sections I, II and III below:

Housing Programs and Services
<b>Specific Objective 1:</b> Using CDBG and HOME funds, provide no-interest rehabilitation loans to 75 to 100 households Citywide between City FY 2001 and 2005.
<b>Specific Objective 2:</b> Using CDBG funds, bring about the removal of housing blight and other unsanitary conditions in Potomac East and Potomac West through the monitoring of a minimum of 18 properties annually, and the inclusion of additional blighted properties to the Blighting Influences List as needed. <i>[Note: City Council voted in November 2003 to discontinue the use of CDBG funds for this activity pending removal of a final six properties from the program's monitoring list. As discussed in Section II.B.5, the City's Spot Blight Abatement Program continues as a mechanism to manage blighted properties in the target areas.]</i>

<sup>1</sup> As was done in 2003, HUD has maintained the 2004 extremely low and low-income limits at the levels established for 2002 because they would otherwise have been lower than the 2002 limits due to the fact that the current year estimate of median income for the Washington Metropolitan Area is lower than it was in 2002.

<sup>2</sup> Moderate-income limits are capped at the national median income, which is currently \$57,500 for a family of four. HUD gave jurisdictions in the Washington Metropolitan area the option of increasing the eligibility limits for the CDBG and HOME programs to 80% of area median for a family of four. The City has chosen not to exercise this option in order to continue to target these programs to the households with the greatest need.

**Specific Objective 3:** Using CDBG funds, investigate, counsel and conciliate an estimated 950 landlord-tenant complaints per year.

**Specific Objective 4:** Using CDBG, HOME and Housing Trust Fund monies, provide assistance to an estimated 100 low- and moderate-income first-time homebuyer households and 140 VHDA-eligible first-time homebuyer households who live and/or work in the City of Alexandria to purchase homes in the City. *[Note: During City FY 2003, VHDA-eligible income limits were replaced by the City with City-established income limits.]*

**Specific Objective 5:** Using CDBG funds to conduct fair housing testing, identify discriminatory rental housing and/or sales housing practices in the City of Alexandria through an estimated 100 tests per year.

### Homeless Services

**Specific Objective 1:** Develop a 7-8 bed facility, or allocate 7-8 beds within an existing shelter or transitional housing facility, for difficult-to-serve chronically homeless persons who are also mentally ill, recovering from substance abuse, or dually-diagnosed.

**Specific Objective 2:** Identify additional public or private resources to add the equivalent of 1.5 mental health/substance abuse counselors to provide evening and weekend outreach to the homeless outreach and coverage at shelter facilities.

**Specific Objective 3:** Set aside six beds in existing facilities to provide long-term shelter and health services for homeless persons requiring on-going medical supervision, and develop resources to provide comprehensive health and supportive services for those persons.

**Specific Objective 4:** Develop resources to provide transitional housing and comprehensive support services to an additional 131 individuals and 58 families who are homeless, formerly homeless and at risk of homelessness, over the five-year period of the Plan.

**Specific Objective 5:** Establish partnerships with local public and private primary and specialty health care providers, in order to expand the availability of affordable health care services to the homeless, to include services during evening and weekend hours and at accessible locations and mobile facilities.

### Services for Persons with Special Needs

#### **For persons with mental illness, mental retardation, and/or substance abuse problems:**

*[Note: In the Spring of 2003, a new Alexandria Community Services Board (ACSB) Five-Year Housing Plan for July 1, 2003 - June 30, 2007 was adopted by City Council and resulted in amendments to the Specific Objectives for persons with mental illness, mental retardation and/or substance abuse problems included in the City's current Five-Year Consolidated Plan. The Specific Objectives shown below reflect these changes. While the new ACSB Five-Year Housing Plan now includes an objective to develop a Safe Haven to provide residential support services for up to 12 homeless individuals who are mentally ill or who are mentally ill and have substance abuse problems, this objective does not appear below as a similar objective was included in the current Consolidated Plan under Homeless Services (see above).]*

**Specific Objective 1:** Continue to provide an array of residential and supportive services to persons who are mentally ill, mentally retarded, and/or in recovery from substance abuse.

**Specific Objective 2:** Develop four new group homes with a total capacity of approximately 24 beds to provide permanent residential support services for persons who are mentally ill, mentally retarded, and/or in recovery from substance abuse.

**Specific Objective 3:** Provide 10 tenant-based rental vouchers (Section 8) to enable 10 or more persons with mental disabilities and/or chemical dependency accompanied by children to secure affordable, permanent, supportive housing within the City.

***For elderly and frail elderly persons:***

**Specific Objective 1:** Maintain or improve the physical and psychosocial functioning of an estimated 400 to 500 elderly and frail elderly Alexandrians per year, through continuing to provide an array of supportive services, including transportation, congregate and home-delivered meals, companion aid, and the operation of facilities such as senior centers and adult day healthcare facilities. *[Note: In the City's current Consolidated Plan, this Specific Objective includes the operation of the Alexandria Residential Care Home (ARCH). As this facility was closed in June 2003, this Specific Objective has been amended accordingly.]*

**Specific Objective 2:** Develop or support the development of an assisted living facility for elderly and/or disabled persons who are unable to live independently in the community.

**Non-Housing Community Development Objectives**

**Specific Objective 1:** Provide recreational and cultural programming to residents of the Potomac East and Potomac West Neighborhood Strategy Areas through the maintenance and operation of five recreation centers, each with an average daily attendance of 250 participants.

**Specific Objective 2:** Improve the infrastructure of the target areas through expenditure of an estimated \$34.2 million for streetscaping and paving, bridge repairs, sanitary and storm sewer maintenance and upgrades, and accessibility and other improvements to sidewalks and walkways.

**Specific Objective 3:** Address the health and welfare needs of low- and moderate-income Alexandrians, both in the target areas and citywide, through provision of a variety of programs and services, including income maintenance through the TANF and General Relief programs; nutrition programs such as Food Stamps and Women, Infants and Children (WIC); adoption, foster care and child protective services; services for at-risk youth and ex-offenders; employment search and training; childcare services; child health, immunization, dental and family planning clinics; primary medical care and treatment of communicable and sexually-transmitted diseases, and other similar programs/services.

**Specific Objective 4:** Administer and coordinate public transportation services for persons with disabilities through provision of an estimated 55,000 taxi and wheelchair-accessible van trips per year.

**Specific Objective 5:** Improve Alexandria's economy and create jobs in the target areas through a variety of economic development activities, including marketing the City to technology firms and major corporations interested in expansion/relocation; providing low-interest loans and technical assistance to small and micro businesses; continuing development and revitalization of the target areas, especially the Enterprise Zone and the northern Route 1 corridor; and supporting other economic development activities designed to increase job opportunities for low- and moderate-income Alexandrians.

## Section I

# Housing Programs and Services to be Undertaken During City FY 2005

The following sections describe housing-related programs and services for renters, homeowners, homebuyers, homeless persons and persons with special to be provided in the Alexandria community during the City FY 2005 Action Plan period; and provide an estimate of federal, state, local and private resources expected to be available to support these activities during that time.

### ■ I.A. Extremely Low- and Low-Income Renters

The primary goal of the City's Housing and supportive services is to promote self-sufficiency and progression from assisted rental housing to eventual homeownership. Primary strategies for renter households include support facilities and services for extremely low- and low-income households, and homeownership assistance for those at the upper end of this income range. With the establishment of the Housing Opportunities Fund by the City in the second half of City FY 2002 and the support provided by the City for the creation of a new non-profit housing development organization in City FY 2004 (see Section III.B), acquisition and rehabilitation has become a primary strategy for assisting extremely low- and low-income renter households. This represents a change from the Consolidated Plan where it was described as a secondary strategy.

#### *City FY 2005 Programs/Activities for Extremely Low- and Low-Income Renters:*

**Program/Activity:** *Public Housing and Replacement Public Housing Units*

**Provider(s):** ARHA and Freeman and Mays (owner of one complex on ARHA-owned land)

**Target Population:** Extremely-Low to Moderate-Income Renters

**Program/Activity Description:** Publicly owned/operated affordable rental units available to income-eligible households - In accordance with Resolution 830, 1,150 such units are maintained in the City, of which 889 are Public Housing units, 111 are Section 8 Moderate Rehabilitation units, 60 are Low-Income Housing Tax Credit (LIHTC) units and 90 are Section 8 New Construction units reserved for elderly income eligible renters

**Geographic Distribution:** Citywide [See Figure I, Appendix III]

**Projected Funding for City FY05 (By Source):** Section 8 Moderate Rehabilitation - \$998,000 (January to December 2004); also LIHTC and Section 8 New Construction

**Service Objective:** Units Available - 1,150 (*100 units at Samuel Madden are currently offline due to redevelopment; Average turnover for both Public Housing and Section 8 Moderate Rehabilitation units is 4%.*)

**Program/Activity:** *Section 8 Housing Choice Voucher Program*

**Provider(s):** ARHA

**Target Population:** Extremely-Low to Moderate-Income Renters

**Program/Activity Description:** Tenant-based rental housing subsidies for income-eligible households renting private-market units

**Geographic Distribution:** Citywide

**Projected Funding for City FY 2005 (By Source):** Section 8-\$17,933,304 (January-December 2004)

**Service Objective:** Vouchers Supported - 1,722 (*Average Turnover is 4%*)

**Program/Activity: *Section 8 Security Deposit Loan Program*****Provider(s):** ARHA**Target Population:** Extremely-Low to Moderate-Income Renters**Program/Activity Description:** Revolving loan fund established during City FY 2002 and partially funded with City Housing Trust Fund monies that provides loans for security deposits to Section 8 voucher program participants**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** Not Applicable - This is a Revolving Loan Fund that was capitalized in a prior program year**Service Objective:** Contingent on rate of repayments**Program/Activity: *Privately-Owned Subsidized Rental Units*****Provider(s):** Various Private Providers**Target Population:** Low and Moderate Income Renters**Program/Activity Description:** Privately-owned affordable rental units available to income-eligible households**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** These units originally received assistance from the following sources - LIHTC Program, Tax-Exempt Bond Program, Section 8 Program, Section 236 Program and/or the City's Housing Trust Fund. Ongoing subsidies from non-City sources other than Tax-Exempt Bonds will continue in City FY 2005, but subsidy amounts are not readily available to the City.**Service Objective:** Housing Units Available - 2,032**Program/Activity: *Supportive Services for ARHA-Assisted Households*****Provider(s):** ARHA**Target Population:** Extremely-Low to Moderate-Income Renters**Program/Activity Description:** Limited social services for ARHA residents (see Section III.I)**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** ARHA will seek private and local funding**Service Objective:** Continue limited social services for ARHA residents

*For information on the development and or preservation of affordable rental housing, see Section I.B and III.B below. For information on assistance with accessibility modifications for income-eligible renters with disabilities see Section I.G.*

**Leveraging of Federal Funds:** ARHA leverages private funds for low-income housing by offering tax-exempt bond financing to private and non-profit developers and by serving as the general partner in projects utilizing federal Low Income Housing Tax Credits (LIHTC). Both local and private funding will be utilized in conjunction with the two allocations of LIHTC awarded to ARHA in 2003 in connection with the redevelopment of Samuel Madden Homes (Downtown).

**Support for Applications by Other Entities:** Applications for federal housing assistance to acquire, rehabilitate, or subsidize rental housing for extremely-low to moderate-income renters will be certified as consistent with the City's Consolidated Plan if they apply to the preservation, maintenance, or replacement of currently assisted housing units. Applications for funding to support residential services for extremely low to moderate-income renters (e.g., services to assisted housing



residents) will be certified as consistent with the City's Consolidated Plan if they pertain to the continuation of existing or similar activities to address resident needs and/or promote resident self-sufficiency.

Proposals for new assisted rental housing will be subject to City Council approval on a case-by-case basis. In considering such proposals for assisted rental housing, the City Council will consider the following factors: (a) the extent to which the proposed project will be used to assist with the maintenance or replacement of Resolution 830 units in the City; (b) the extent to which the proposed project will be used to assist with the replacement of non-Resolution 830 units with project-based assistance, or with the replacement of non-Resolution 830 units that are available to persons with tenant-based assistance; (c) the characteristics of the surrounding neighborhood, the extent of the proposed project's impact on the neighborhood, and the project's consistency with City land-use policies; (d) the extent to which support services will be provided by the sponsor of the proposed project; (e) the extent to which the proposed project provides for a mix of incomes; and, (f) in the case of a rehabilitation project, the extent to which the proposed rehabilitation will provide significant improvements to the property in question and serve as a stabilizing influence on the surrounding neighborhood. In giving such consideration, Council will give highest consideration to proposed projects that will be used to maintain or replace Resolution 830 units.

## ■ I.B. Moderate-Income Renters

### *City FY 2005 Programs/Activities for Moderate-Income Renters:*

**Program/Activity:** *Set-Aside Unit Program (Rental Units)*

**Provider(s):** Private developers pursuant to City policy administered by the City's Office of Housing

**Target Population:** Low- and Moderate-Income Renters

**Program/Activity Description:** In accordance with the City's Affordable Housing Policy, the City may negotiate with new housing developers to provide affordable rental units to income-eligible households. Forty rental units are currently pledged to this program at two new development projects- Northampton Place (25 units under construction) and Mill Race (15 units not yet constructed).

**Geographic Distribution:** Citywide

**Projected Funding for City FY 2005 (By Source):** Amount of developer subsidies available to support this program is not known until a project proposal is submitted.

**Service Objective:** Continue to negotiate with developers to secure rental units for the Set-Aside Unit Program

*Moderate-income renters are also eligible for all programs described in Section I.A. ARHA is unable to estimate the number of non-elderly, moderate-income households to be assisted through ARHA rental programs during City FY 2005. For additional information on City strategies to encourage the development and preservation of affordable rental (and sales) housing, please see Section III.B below.*

**Leveraging of Federal Funds:** See the previous section on extremely low- and low-income renters for information on leveraging of ARHA funding.

**Support for Applications by Other Entities:** See the previous section on extremely low- and low-income renters for information on Support for Applications by Other Entities for this needs group.

## ■ I.C. Existing Low- and Moderate-Income Homeowners

Rehabilitation is the primary strategy for assisting low- and moderate-income homeowners. Rehabilitation funded with CDBG and HOME funds through the City's Home Rehabilitation Loan Program is the primary activity and resource for low- and moderate-income existing homeowners.

### *City FY 2005 Programs/Activities for Existing Low- and Moderate-Income Homeowners:*

**Program/Activity:** *Single Family Home Rehabilitation Program*

**Provider(s):** City of Alexandria Office of Housing

**Target Population:** Extremely Low- to Moderate-Income Homeowners

**Program/Activity Description:** Provides no-interest deferred payment loans to low- and moderate-income homeowners for home rehabilitation activities. May include the rehabilitation of one home in the Parker Gray Historic District. Includes energy efficiency improvements.

**Geographic Distribution:** Citywide

**Projected Funding for City FY 2005 (By Source):** TOTAL-\$1,490,192 [CDBG-\$1,008,524; HOME-\$357,181; HOME match from City General Fund-\$62,208; other non-federal HOME match- \$28,511]

**Service Objective:** Loans Obligated - 16; Loans Completed - 20

**Program/Activity:** *Home Ownership Protection Program*

**Provider(s):** City of Alexandria Department of Finance

**Target Population:** Low- and Moderate-Income Homeowners

**Program/Activity Description:** Pilot tax relief program intended to help keep homeownership in Alexandria affordable by providing tax reduction grants of \$250 to lower-income homeowners with annual household incomes below \$43,500 and homes assessed at less than \$362,000.

**Geographic Distribution:** Citywide

**Projected Funding for City FY 2005 (By Source):** City General Fund - \$500,000

**Service Objective:** Not Specified

*Supportive services and financial assistance to prevent income-eligible homeowners from losing their homes due to economic crisis will be provided through the Homeless Intervention Program (HIP; see Section I.E) and the Real Property Tax Relief Program (see Section I.F). City agencies will also encourage homeowners to apply for energy conservation grants from VMH, Inc. and rehabilitation assistance through Rebuilding Together Alexandria (RTA). For more details on the latter programs, see Section I.F.*

**Leveraging of Federal Funds:** None

**Support for Applications by Other Entities:** The City generally intends to support applications by other entities for assistance to existing low- and moderate-income homeowners. Such applications would be certified as consistent with the Consolidated Plan.

## ■ I.D. Low- and Moderate-Income Homebuyers

Homeownership assistance, which is the City's main strategy for providing affordable homeownership opportunities to low- and moderate-income households, is primarily offered by the City through the Homeownership Assistance Program (HAP) and the Moderate Income

Homeownership Program (MIHP).

***City FY 2005 Programs/Activities for Low- and Moderate-Income Homebuyers:***

***Program/Activity: Homeownership Assistance Program (HAP)***

**Provider(s):** City of Alexandria Office of Housing

**Target Population:** Extremely Low- and Low-Income Homebuyers

**Program/Activity Description:** Provides deferred-payment second trust loans of up to \$35,000 for downpayment and closing cost assistance to first-time homebuyer households with incomes up to HUD's Section 8 low-income limits (\$57,500 for a family of four as of January 28, 2004)<sup>3</sup>

**Geographic Distribution:** Citywide

**Projected Funding for City FY 2005 (By Source):** TOTAL - \$1,074,312 [CDBG - \$141,135; HOME - \$681,837; American Dream Downpayment Initiative (HOME ADDI) - \$120,268; HOME match from City General Fund - \$92,564; other non-federal HOME match - \$35,508]

**Service Objective:** Households Assisted - 26

***Program/Activity: Moderate Income Homeownership Program (MIHP)***

**Provider(s):** City of Alexandria Office of Housing

**Target Population:** Moderate- to Middle-Income Homebuyers

**Program/Activity Description:** Provides deferred-payment second trust loans of up to \$20,000 for downpayment and closing cost assistance to first-time homebuyer households with incomes between the Section 8 low-income limits and a City-established maximum income limit (currently \$79,500 for a households of three or more persons). MIHP-eligible law enforcement officers are eligible for the HAP assistance limit of \$35,000.

**Geographic Distribution:** Citywide

**Projected Funding for City FY 2005 (By Source):** City Housing Trust Fund - \$495,000

**Service Objective:** Households Assisted - 23

***Program/Activity: Mortgage Financing with Below-Market Interest Rates***

**Provider(s):** Virginia Housing and Development Authority (VHDA) in cooperation with the City of Alexandria Office of Housing

**Target Population:** Low- to Middle-Income Homebuyers

**Program/Activity Description:** First-trust mortgage financing for participants in the City's HAP and MIHP programs at interest rates below that of VHDA's first-time homebuyer program

**Geographic Distribution:** Citywide

**Projected Funding for City FY 2005 (By Source):** VHDA Sponsoring Partnerships and Revitalizing Communities (SPARC) - \$1.9 million (represents the remaining balance of the City's calendar year 2004 SPARC allocation; the City will also apply for calendar year 2005 SPARC monies); VHDA Single Family Regional Loan Fund (SFRLF) - Not Specified

**Service Objective:** Households Assisted - 36 (all of which will also be participants in HAP/MIHP)

<sup>3</sup>CDBG and HOME-funded HAP assistance is subject to recapture either 99 years from the date of purchase or at the time that the assisted unit is sold.

**Program/Activity: Seller's Incentive Fund****Provider(s):** City of Alexandria Office of Housing**Target Population:** Low- to Middle-Income Homebuyers**Program/Activity Description:** Offers sellers a cash incentive of \$1,000 to defray the costs of the real estate commission if they accept a purchase involving HAP or MIHP second trust financing**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** City Housing Trust Fund - \$44,000**Service Objective:** Households Assisted - 44 (all of which will also be participants in HAP/MIHP)**Program/Activity: Home Stretch****Provider(s):** City of Alexandria Office of Housing**Target Population:** Low- to Middle-Income Homebuyers**Program/Activity Description:** Provides up to \$20,000 in loan funds with deferred payment and interest for the first three years of the loan to assist with downpayment and closing costs. These funds can be combined with other City homeownership assistance.**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** Tentative, depending on renewal of funding**Service Objective:** To be determined based on available funding**Program/Activity: Employer-Assisted Housing (EAH)****Provider(s):** Local employers in cooperation with the City of Alexandria Office of Housing**Target Population:** Employees of Local Employers offering EAH Programs**Program/Activity Description:** Allows employees working within the City who are utilizing an EAH program established by their employer and who meet applicable eligibility criteria to access HAP and MIHP assistance. For employees who are ineligible for HAP/MIHP for reasons other than income, the City will provide 0% interest deferred repayment loans of up to \$5,000 for downpayment/closing costs that match on a 2:1 basis contributions of participating employers providing financial EAH benefits.**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** City Housing Trust Fund - \$113,000**Service Objective:** Continue to encourage employers to establish EAH programs**Program/Activity: Section 8 Homeownership Program****Provider(s):** ARHA**Target Population:** Low- and Moderate-Income Section 8 Voucher Holders**Program/Activity Description:** Homeownership component of the Section 8 Voucher Program**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** Not Specified**Service Objective:** Not Specified**Program/Activity: Homeownership Counseling Services****Provider(s):** City of Alexandria Office of Housing**Target Population:** Low- to Middle-Income Homebuyers**Program/Activity Description:** Homeownership counseling and training for first-time homebuyers**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** City Housing Trust Fund - \$107,020**Service Objective:** Training Sessions Held - 12

**Program/Activity: Homeownership Fair****Provider(s):** City of Alexandria Office of Housing**Target Population:** Low- to Middle-Income Homebuyers**Program/Activity Description:** Provides information on the homebuying process, affordable housing opportunities and affordable financing available in the City**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** TOTAL- \$11,985 [CDBG- \$8,985; Fees- \$3,000]**Service Objective:** Hold an annual Homeownership Fair**Program/Activity: Set-Aside Unit Program (Sales Units)****Provider(s):** Private developers pursuant to City policy administered by the City's Office of Housing**Target Population:** Low- and Moderate-Income Homebuyers**Program/Activity Description:** In accordance with the City's Affordable Housing Policy, the City may negotiate with new housing developers to provide affordable rental units to income-eligible households. Twenty-eight units are currently pledged to this program at four projects - The Preston (under construction); Cameron Station, Mill Race and Quaker Ridge (not yet constructed).**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** Amount of developer subsidies available to support this program is not known until a project proposal is submitted.**Service Objective:** Units Delivered - 6*The City will also encourage the development and preservation of affordable sales (and rental) housing units as discussed in Section III.B below.*

**Leveraging of Federal Funds:** HOME and CDBG funds expended during City FY 2005 to support down payment and closing cost assistance provided through the City's HAP program are expected to leverage first trust mortgage monies from VHDA and other private lenders, as well as 2<sup>nd</sup> trust monies from VHDA.

**Support for Applications by Other Entities:** The City generally intends to support applications by other entities for homeownership purposes.

## ■ I.E. The Homeless and Persons Threatened with Homelessness

The Continuum of Care, which describes strategies to be implemented by the Homeless Services Coordinating Committee (HSCC) to assist homeless persons in the City, is submitted to HUD by the HSCC on an annual basis in order that City agencies and organizations will be eligible for federal homeless services funding. In preparation for the development of each year's Continuum of Care, the HSCC conducts a one-day "point-in-time" count of the homeless in a variety of settings. The 2004 count was conducted on January 21, 2004 in conjunction with the Metropolitan Washington Area Council of Government's (COG) fourth annual enumeration of the metropolitan area's homeless population. Data for this count was based on surveys submitted by each homeless facility in the City (emergency shelters, transitional housing programs and special-needs housing), as well on information collected by volunteers who visited program sites serving the homeless and areas of the City in which unsheltered homeless persons are known to congregate (e.g., parks, under bridges). The HSCC has not yet finalized its review of results from the 2004 point-in-time count; however,

should updated information be available prior to the submission of the Action Plan to HUD, this section will be revised accordingly. With substantial progress having been made during City FY 2004 on the Consolidated Plan's Homeless Services Strategic Objective 1, to establish a safe haven, the HSCC voted to make increasing permanent and affordable rental housing options for single adults without disabling conditions its primary objective for City FY 2005.

***City FY 2005 Programs/Activities for the Homeless and Persons Threatened with Homelessness:***

**Homeless Management Information System (HMIS)**

***Program/Activity: Homeless Management Information System (HMIS)***

***Provider(s):*** City of Alexandria Departments of Human Services and Mental Health, Mental Retardation and Substance Abuse, and private homeless services providers

***Target Population:*** Persons who are Homeless or Threatened with Homelessness

***Program/Activity Description:*** Computerized data collection system designed to capture client-level information on the characteristics and service needs of men, women and children experiencing homelessness. As of October 2004, when evaluating applications for Stewart B. McKinney Act funds for homeless services, HUD will take into consideration whether an HMIS is utilized within a jurisdiction. An amendment to the City FY 2004 Action Plan allocated \$50,000 in CDBG funds to support HMIS acquisition and start-up costs.

***Geographic Distribution:*** Citywide

***Projected Funding for City FY 2005 (By Source):*** TOTAL - \$18,500 (City General Fund and User's Fees)

***Service Objective:*** Implement an HMIS

**Prevention and Intervention**

***Program/Activity: Homeless Intervention Program (HIP)***

***Provider(s):*** City of Alexandria Department of Human Services (DHS)

***Target Population:*** Persons Threatened with Homelessness

***Program/Activity Description:*** Provides financial assistance with rent/mortgage arrearages and with current or future rent/mortgage payments to families and single residents of the City facing immediate eviction or foreclosure due to circumstances beyond their control. Also assists with relocation costs incurred in the transition from a shelter to permanent or supportive housing.

***Geographic Distribution:*** Citywide

***Projected Funding for City FY 2005 (By Source):*** TOTAL - \$314,000 [State Homeless Resource Program - \$214,400; City General Fund - \$100,000]

***Program/Activity: General Relief Program and Emergency Shelter Fund***

***Provider(s):*** City of Alexandria Department of Human Services (DHS)

***Target Population:*** Persons Threatened with Homelessness

***Program/Activity Description:*** Provides short-term rental assistance to relieve impending housing crises and thereby prevent homelessness

***Geographic Distribution:*** Citywide

***Projected Funding for City FY 2005 (By Source):*** TOTAL - \$326,000 [City General Fund - \$282,000; State - \$44,000]

**Program/Activity: Homeless Prevention for Former Adopt-A-Family Clients****Provider(s):** Arlington-Alexandria Coalition for the Homeless (AACH)**Target Population:** Persons Threatened with Homelessness**Program/Activity Description:** Provides homeless prevention services to former clients of AACH's Adopt-A-Family program, a transitional housing program**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** Federal Emergency Management Agency (FEMA) - \$3,500

*The City's Department of Human Services' Office of Community Services (OCS) also projects that \$30,000 in private donations will be solicited from local charities during City FY 2005 to provide case-by-case assistance with eviction prevention and other housing needs.*

**Outreach, Assessment, Case Management, Counseling and Other Support Services****Program/Activity: Eviction Assistance and Furniture Storage Program****Provider(s):** City of Alexandria Department of Human Services (DHS)**Target Population:** Persons who are Homeless**Program/Activity Description:** Provides for the transportation and up to 60 days storage of possessions of households that are about to be evicted and that lack a suitable place to store such items**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** CDBG - \$75,000**Service Objective:** Households Assisted - 80 (consisting of 150 persons)

*Outreach, assessment, case management and counseling services will continue to be provided as part of the service delivery of the City's emergency shelters by the City's Department of Mental Health, Mental Retardation and Substance Abuse (MH/MR/SA), DHS, the Alexandria Health Department and the Office of Housing, in conjunction with shelter staff. Emergency assistance and food programs supported by Catholic Charities will also continue.*

**Emergency Shelter****Program/Activity: Alexandria Community Shelter (ACS)****Provider(s):** Salvation Army under contract with the City of Alexandria**Target Population:** Persons who are Homeless**Program/Activity Description:** Provides temporary emergency shelter and comprehensive services to homeless families, single women and single men. Case management support is provided by DHS.**Geographic Distribution:** Eligibility is Citywide**Projected Funding for City FY 2005 (By Source):** TOTAL - \$582,658 [City General Fund - \$535,700; Federal Emergency Shelter Grant (ESG) Program - \$26,958; State Shelter Support Grant (SSG) Program - \$20,000]**Service Objective:** Beds - 65**Program/Activity: ALIVE! House****Provider(s):** ALIVE! House**Target Population:** Persons who are Homeless**Program/Activity Description:** Provides emergency shelter to homeless families and single women**Geographic Distribution:** Eligibility is Citywide**Projected Funding for City FY 2005 (By Source):** TOTAL - \$74,500 [City and State funds from DHS - \$48,000; Federal ESG - \$7,000; State SSG - \$7,500; Private Monies - \$12,000]**Service Objective:** Beds - 14

**Program/Activity: Carpenter's Shelter****Provider(s):** Carpenter's Shelter**Target Population:** Persons who are Homeless**Program/Activity Description:** Provides emergency shelter and supportive services the homeless**Geographic Distribution:** Eligibility is Citywide**Projected Funding for City FY 2005 (By Source):** TOTAL - \$1,411,459 [Federal ESG - \$47,096; State SSG - \$93,600; State Child Care for the Homeless Program - \$25,000; U.S. Department of Agriculture (USDA) - \$9,500; FEMA - \$1,500; Federal PATH - \$34,635; also foundation grants, monies from fundraising activities, private donations and in-kind contributions; has applied for \$64,000 in City General Fund from the Community Partnership Fund]**Service Objective:** Beds - 65**Program/Activity: Alexandria Women's Shelter****Provider(s):** City of Alexandria Office on Women**Target Population:** Victims of Domestic Violence**Program/Activity Description:** Provides emergency shelter to victims of domestic violence**Geographic Distribution:** Eligibility is Citywide**Projected Funding for City FY 2005 (By Source):** TOTAL - \$383,700 [City General Fund - \$250,000; Federal ESG - \$6,000; State SSG - \$11,200; Virginia Department of Social Services - \$107,000; Private Monies - \$9,500]**Service Objective:** Women and Children Served - 140**Program/Activity: Winter Shelter Program****Provider(s):** Carpenter's Shelter, Church of St. Clements and Alfred Street Baptist Church**Target Population:** Persons who are Homeless**Program/Activity Description:** Provides shelter and services to homeless persons unwilling or unable to adjust to a structured case management program during a time of year when living outdoors presents serious health hazards through exposure**Geographic Distribution:** Eligibility is Citywide (for specific locations, see Listing of Proposed City FY 2005 CDBG/HOME-Funded Projects in Appendix I)**Projected Funding for City FY 2005 (By Source):** CDBG-\$20,000; City General Fund-\$25,000; additional funding is included in budget figures for Carpenter's Shelter under "Emergency Shelter"**Service Objective:** Persons Served - 300

*The City will also continue to support the housing and supportive services needs of homeless persons from special needs populations through the competitive Community Partnership Fund for Human Services. Since City FY 1999, these funds have been awarded annually to support non-profit organizations meeting the shelter, counseling and service needs of homeless families, youth, and persons with HIV/AIDS in a half-way house setting.*

**Transitional Housing****Program/Activity: Alexandria Transitional Housing Program****Provider(s):** Northern Virginia Family Service (NVFS) under contract with the City of Alexandria**Target Population:** Persons who are Homeless**Program/Activity Description:** Provides transitional housing, case management and other supportive services to help homeless persons (many of whom are leaving emergency shelters) transition from homelessness to self-sufficiency**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** City Housing Trust Fund - \$484,480**Service Objective:** Households Served - 20



**Program/Activity: Community Lodgings, Inc.****Provider(s):** Community Lodgings, Inc.**Target Population:** Persons who are Homeless**Program/Activity Description:** Provides transitional housing, case management and other supportive services to help homeless persons (many of whom are leaving emergency shelters) transition from homelessness to self-sufficiency**Geographic Distribution:** Eligibility is Citywide**Projected Funding for City FY 2005 (By Source):** TOTAL - \$108,229 [Federal ESG - \$18,114; State SSG - \$36,000; Private Monies - \$54,115]**Service Objective:** Households Served - 14**Program/Activity: Adopt-A-Family Program (Alexandria)****Provider(s):** Arlington-Alexandria Coalition for the Homeless (AACH)**Target Population:** Persons who are Homeless**Program/Activity Description:** Provides transitional housing, case management and other supportive services to help homeless persons (many of whom are leaving emergency shelters) transition from homelessness to self-sufficiency**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** TOTAL - \$211,940 [Federal Supportive Housing Program (SHP) - \$139,440; Federal ESG - \$16,000; Private Monies from the United Way - \$12,500; has applied for \$44,000 in City General Fund from the Community Partnership Fund]**Service Objective:** Households Served - 16**Program/Activity: Salvation Army Transitional Housing Program****Provider(s):** Salvation Army**Target Population:** Persons who are Homeless**Program/Activity Description:** Provides transitional housing, case management and other supportive services to help homeless persons (many of whom are leaving emergency shelters) transition from homelessness to self-sufficiency**Geographic Distribution:** Eligibility is Citywide**Projected Funding for City FY 2005 (By Source):** TOTAL - Not Specified [Federal ESG - \$9,239; State SSG - \$14,670; Private Monies - Undetermined]**Service Objective:** Households Served - 7**Program/Activity: Carpenter's Shelter Transitional Housing Program****Provider(s):** Carpenter's Shelter**Target Population:** Persons who are Homeless**Program/Activity Description:** Provides transitional housing, case management and other supportive services to help homeless persons leaving emergency shelter at Carpenter's Shelter transition from homelessness to self-sufficiency**Geographic Distribution:** Citywide clients residing at Carpenter's Shelter**Projected Funding for City FY 2005 (By Source):** Included in budget figures provided for Carpenter's Shelter under Emergency Shelter above**Service Objective:** Households Served - 4

**Program/Activity: Transitional Assistance Program (TAP)****Provider(s):** City of Alexandria Department of Human Services (DHS)**Target Population:** Persons who are Homeless**Program/Activity Description:** Provides homeless persons residing in shelters or overcrowded situations with budget/housing counseling and financial assistance to move into affordable housing**Geographic Distribution:** Citywide**Projected Funding for City FY 2005 (By Source):** CDBG - \$102,000**Service Objective:** Households Served - 140 (consisting of 325 persons)**Permanent Supportive Housing**

*For information on Permanent supportive housing programs available to homeless persons with special needs, please refer to the discussion of supportive housing facilities and services targeted to individuals with mental/developmental disabilities and substance dependence problems that follows in Section I.H.*

**Permanent Housing**

*Homeless persons and transitional housing residents may seek permanent housing under programs serving extremely low- and low-income households discussed in Section I.A and Section I.B. In addition, funds are being sought to support a Safe Haven facility for homeless persons in the City who are mentally ill and/or who are mentally ill and have substance abuse problems. For more information about this activity, please refer to Section I.H.*

**Leveraging of Federal Funds:** Federal Emergency Shelter Grant (ESG) funds will be used in conjunction with an estimated \$555,700 in City General Fund revenues and State Shelter Support Grant monies to support the operating costs of the Alexandria Community Shelter. In City FY 2005, private emergency shelters in Alexandria and the Women's Shelter will receive approximately \$170,196 from the federal ESG and State SSG (expected to consist predominantly of Temporary Assistance for Needy Families (TANF) monies) programs as well as \$20,000 in CDBG monies, which will leverage over \$1 million in state, local and private funds. Transitional housing providers will use an estimated \$217,463 in federal ESG and State SSG (expected to consist predominantly of TANF monies) funds to leverage over \$117,000 in local and private funding. DHS also solicits funds from private sources to assist in its various homeless services and prevention programs.

The federal Emergency Shelter Grant requires a 100% match. The City FY 2004 grant to the City will be matched with General Fund revenues. Private shelters will match their funds with foundation and private monies.

**Support for Applications by Other Entities:** With City Council approval, the City would support applications for additional transitional housing services for families and singles, and support existing homeless shelters and service providers in applications for funding to maintain operations and existing levels of service.

## ■ I.F. The Elderly and Frail Elderly

The primary strategies to address the needs of extremely-low and low-income elderly renters who are experiencing a cost burden are rental assistance and supportive facilities. Home rehabilitation to remove physical defects and to provide accessibility improvements will continue as a primary strategy to enable elderly homeowners to remain in their homes.

ARHA and staff of the City's Office of Aging and Adult Services (OAAS) in the Department of Human Services have recognized a growing need for assisted living services among low-income elderly residents of the Ladrey and Annie B. Rose senior highrises, and throughout the City. An assisted living setting not only provides permanent housing, but also offers supportive services to elderly individuals who can no longer care for their homes or who need assistance with activities of daily living such as bathing, dressing, cooking, cleaning and grocery-shopping. At the April 2000 public hearing on the City's current Consolidated Plan, City Council requested that staff look into the possibility of the City developing, or supporting the development of, an assisted living facility for low- and moderate-income seniors. Currently, the cost of assisted living in the City can exceed \$4,000 per month, an amount which is well beyond the incomes of seniors in this category, and few assisted living beds exist in the Northern Virginia region that are affordable to this population.

During late City FY 2000, representatives of a number of elder-serving entities within the City, including ARHA, OAAS, the Department of Health and of Mental Health, Mental Retardation and Substance Abuse, the Office of Housing and the Commission on Aging began meeting in an ad hoc group to discuss the issue. This ad hoc group grew into the Affordable Assisted Living Study Group, which expanded its membership to include residents of the senior highrises. The group evaluated assisted living programs in other areas to determine what might work in Alexandria, and completed a City-wide survey of current very low and low-income clients to determine the potential need for assisted living in the City. In the spring of 2003, the Assisted Living Study Group released a report that recommended enhancing in-home services for the elderly in the City and recommended that a new work group be formed to propose enhancements to assisted living for low income City residents.

The Assisted Living Work Group began meeting in the fall of 2003. The group consists of representatives from ARHA, the City's Office on Housing, OAAS, DHS Administration, members of the Commission on Aging and a representative from the continuing care retirement field. The Work Group is now focusing on securing a non-profit partner to assist with a market analysis and feasibility study for assisted living in Alexandria. A non-profit partner could also assist the City with the management and operation of a proposed assisted living facility. Future tasks include: identifying a site and securing the non-profit partner. The group must report back to City Council with recommendations for establishing affordable assisted living.

***City FY 2005 Programs/Activities for the Elderly and Frail Elderly:******Program/Activity: Publicly-Assisted Rental Housing for Income-Eligible Elderly Persons******Provider(s):*** ARHA and private rental property owners***Target Population:*** Low- and Moderate-Income Elderly Renters***Program/Activity Description:*** 170 public housing units at Ladrey Highrise, 38 public housing units at Park Place, 90 Section 8 (public housing replacement) units at Annie B. Rose House and 300 Section 8 units at Claridge House (all of which were included in assisted rental housing figures provided in Section I.A) will continue to be reserved for income-eligible elderly renters.***Geographic Distribution:*** Citywide***Projected Funding for City FY 2005 (By Source):*** See information provided in Section I.A***Service Objective:*** Affordable Rental Units Reserved for Income-Eligible Elderly Persons - 598***Program/Activity: Real Property Tax Relief Program******Provider(s):*** City of Alexandria Department of Finance***Target Population:*** Income-Eligible Elderly and/or Disabled Homeowners***Program/Activity Description:*** Provides forgiveness of real property taxes for income-eligible persons who are over age 65 or permanently disabled. As of January 2004, the qualifying annual income for full abatement of real estate taxes was \$40,000 and for partial abatement it was \$62,000.***Geographic Distribution:*** Citywide***Projected Funding for City FY 2005 (By Source):*** City Revenue Foregone - \$1.8 million***Service Objective:*** Households Served - 700***Program/Activity: Rent Relief Program******Provider(s):*** City of Alexandria Department of Human Services (DHS)***Target Population:*** Income-Eligible Elderly and/or Disabled Renters***Program/Activity Description:*** Provides financial assistance to income-eligible renters (currently household income cannot exceed \$25,600) who receive no other rental assistance and who are age 65 or older or who have a complete and total disability. Benefit levels vary based on income.***Geographic Distribution:*** Citywide***Projected Funding for City FY 2005 (By Source):*** City General Fund - \$195,000***Service Objective:*** Households Served - 85***Program/Activity: Rebuilding Together Alexandria (formerly Alexandria Christmas in April) - National Rebuilding Day Activities******Provider(s):*** Rebuilding Together Alexandria (RTA)***Target Population:*** Lower-Income Elderly, Lower-Income Disabled or Lower-Income Homeowners***Program/Activity Description:*** Provides home improvement and repair services to lower-income elderly and/or disabled or lower-income City homeowners primarily using volunteer labor***Geographic Distribution:*** Citywide***Projected Funding for City FY 2005 (By Source):*** City General Fund (through the City's Office of Aging and Adult Services) - \$2,612; Private In-Kind/Cash Donations - \$145,000; will also apply for assistance from the City's Housing Trust Fund and Community Partnership Fund)***Service Objective:*** Households Served - 80

*Many elderly City residents will also take advantage of the City's Single Family Rehabilitation Loan Program (see Section I.C) to make accessibility modifications to their homes, which improve their ability to age in place. Since FY 1998, 56% of the income-eligible households assisted through this program have been elderly. Housing-related assistance is also available to elderly City residents through VMH, Inc., which uses funds received through the state's Weatherization Program to provide grants for energy efficiency improvements in the homes of low-income households with priority given to the elderly and persons with disabilities.*

**Leveraging of Federal Funds:** The leveraging of any federal funds that may be used to support programs mentioned above is discussed as applicable in Sections I.A and I.C. No federal funds are leveraged by programs/activities above that are not included in those sections

**Support for Applications by Other Entities:** The City would support, and certify as consistent with the Consolidated Plan, applications by other entities for funding to provide housing for the elderly only to the extent that the requested assistance is for the replacement or preservation of (a) assisted units for the elderly covered by Resolution 830, (b) existing, privately-owned rental housing with project-based assistance, (c) units available to elderly persons with tenant-based assistance, or (d) for the development of an assisted living facility. Any new proposals for subsidized/assisted rental housing in the City may be approved at City Council discretion. In considering such proposals, the City Council will evaluate the extent to which the proposed project provides for a mix of incomes, the provision of support services by the project's sponsors, and, in the case of a rental rehabilitation project, the extent to which the proposed rehabilitation will provide significant improvements to the property in question and serve as a stabilizing influence on the surrounding neighborhood. In giving such consideration, Council will give highest consideration to proposed projects that will be used to maintain or replace Resolution 830 units. Organizations and agencies are encouraged to come forward with their plans for City Council review and approval as far as possible in advance of application due dates.

## ■ I.G. Persons with Physical and Sensory Disabilities

The removal of barriers to daily living and support for the development of accessible housing are the City's primary strategies for assisting disabled City residents. For low- and moderate-income households, the City's primary means of implementing its strategy to remove barriers to daily living is through home rehabilitation for accessibility purposes.

### **City FY 2005 Programs/Activities for Persons with Physical and Sensory Disabilities:**

**Program/Activity:** Rental Accessibility Modification Program (RAMP)

**Provider(s):** City of Alexandria Office of Housing

**Target Population:** Extremely Low- to Moderate-Income Disabled Renters

**Program/Activity Description:** Supports accessibility modifications in income-eligible renter households with grants of up to \$50,000 in CDBG funds for substantive modifications and mini-grants of up to \$1,500 from the City's Housing Trust Fund for more minor modifications

**Geographic Distribution:** Citywide

**Projected Funding for City FY 2005 (By Source):** TOTAL - \$116,040 [CDBG - \$104,040; City Housing Trust Fund - \$12,000]

**Service Objective:** Households Served - 3

*During City FY 2005, the Alexandria Commission on Persons with Disabilities will continue its work with developers and the City's Code Enforcement Bureau to ensure that new units meet the federal Fair Housing requirements, and to encourage landlords to make existing housing units accessible to persons with disabilities. The Office of Housing's Fair Housing Testing Program, which includes testing for housing discrimination against persons with disabilities (and other types of discrimination), will also continue. More information on the Fair Housing Testing Program is provided in Section III.D.*

*Low- and moderate-income homeowner households with a disabled member may qualify to utilize the City's Home Rehabilitation Loan Program to support modifications necessary to accommodate a physical disability or a mobility impairment. It is estimated that at least one households served through this program during City FY 2005 will include a person with a disability. For more information, see Section I.C.*

*For low- and moderate-income renters with disabilities, 28 additional units are expected to become available upon completion of the redevelopment of Samuel Madden Homes (Downtown) by the Alexandria Redevelopment and Housing Authority (ARHA; see Section III.B under "Resolution 830" for more details).*

*The City's Real Property Tax Relief and Rent Relief Programs, discussed in Section I.F, are also available to income-eligible persons with disabilities. The City estimates that 50 non-elderly disabled persons will benefit from the Real Property Tax Relief Program and nine non-elderly disabled persons from the Rent Relief Program. Rebuilding Together Alexandria (RTA) and VMH, Inc. will also serve low-income disabled homeowners through their rehabilitation and energy improvement initiatives, which are also discussed in Section I.F. The number of non-elderly disabled persons to be served by RTA and VMH, Inc. is unknown at this time.*

*An additional resource for persons with disabilities living in the City is offered by the Joblink Division of the City's Department of Human Services Path to Employment Initiative. This employment service maintains a full-time Employment Training Specialist for persons with disabilities and the Employment Resource Room is fully accessible, providing a wide variety of adaptive equipment and assistive technology, as well as an Assistive Technology Specialist to assist individuals in utilizing the specialized equipment. The Department of Human Services also employs a full-time Disability Resources Coordinator who is responsible for facilitating access to all City services by persons with disabilities and serves as an advocate for City residents with disabilities.*

**Leveraging of Federal Funds:** No funds are expected to be leveraged in connection with CDBG funds used to support RAMP. The leveraging of federal funds that may be used in connection with other programs mentioned above is discussed in the other sections referenced.

**Support for Applications by Other Entities:** The City would support applications by other entities for funding to provide housing for the physically disabled, but, to the extent that such housing is rental housing for low-income persons, support would be provided only on a case-by-case basis subject to Council approval. In such cases, certificates of consistency with the Consolidated Plan would be provided only for projects approved by City Council. Organizations and agencies are encouraged to come forward with their plans for City Council review and approval as far as possible in advance of application due dates.

## ■ I.H. Persons with Mental Illnesses, Mental Retardation and/or Chemical Dependency

The City's primary strategy for assisting persons with mental illness, mental retardation, and substance dependence is to provide supportive housing opportunities, case management, and supportive services through the Alexandria Community Services Board (ACSB) and the City's Department of Mental Health, Mental Retardation, and Substance Abuse (MH/MR/SA). ACSB is responsible for providing and advocating for supportive services for City residents with mental/developmental disabilities and/or substance dependence problems. Services are managed by ACSB and Sheltered Homes of Alexandria, Inc. (SHA), a private non-profit organization that owns and maintains many of the residential facilities that serve ACSB clients. The affordable housing needs of these individuals are met through a combination of efforts by the community, ARHA, the Office of Housing, Alexandria Community Shelter, Carpenter's Shelter, Arlington-Alexandria Coalition for the Homeless, and other agencies, in partnership with ACSB.

### *City FY 2005 Programs/Activities for Persons with Mental Illness, Mental Retardation or Chemical Dependency:*

**Program/Activity: Residential Services Programs**

**Provider(s):** ACSB and SHA

**Target Population:** Extremely Low- to Moderate-Income Renters with Mental Illness, Mental Retardation and/or Chemical Dependency

**Program/Activity Description:** Provides transitional and affordable permanent supportive housing to clients with mental illness, mental retardation and/or chemical dependency through group homes and supervised apartments, most of which are owned by SHA

**Geographic Distribution:** Citywide - See Figure 2 in Appendix III

**Projected Funding for City FY 2005 (By Source):** Federal Supportive Housing Program (SHP) - \$259,607; also City General Fund, grants from the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services, client fees and other revenue

**Service Objective:** Persons Assisted - 239

*During City FY 2005, ACSB will seek funding to support a Safe Haven facility for homeless persons who are mentally ill or who are mentally ill and have substance abuse problems and who have been unable to participate in existing supportive services.*

*In order to respond to the changing needs of a growing number of clients with both mental illness and substance dependence, MH/MR/SA provides integrated services across disability lines that include mental illness, mental retardation and drug/alcohol addiction from the perspective of clients' length and intensity of treatment. Short-term emergency services and outpatient mental health and drug/alcohol treatment are provided by an "acute care" division, while longer-term day treatment, vocational services, case management and residential services are provided by an "extended care" division. A third division, "prevention and early intervention," reaches across disability areas and populations. This service delivery system enables MH/MR/SA to allocate its staff and resources in a manner that better meets the needs of a changing client population.*

**Leveraging of Federal Funds:** Federal funds used to assist persons with mental health, mental retardation and/or chemical dependency will leverage an estimated \$21.7 million in state, local and private funds.

Operating funds of \$220,931 consisting of federal SHP Transitional Housing monies will be matched with \$60,410 in ACSB funds. Operating funds of \$127,964 consisting of federal SHP Permanent Housing monies will be matched with \$57,103 in ACSB funds.

**Support for Applications by Other Entities:** Consideration of applications by other entities, such as the Alexandria Community Services Board (ACSB), for funding to support facilities and services for persons with mental/developmental disabilities and substance dependence problems will require review and approval by the City Council on a case-by-case basis. This may include advance review on an annual basis in order to be considered consistent with the Consolidated Plan. Funding applications sponsored by ACSB for activities approved by the City Council in connection with the ACSB Five-Year Housing Plan do not require further Council action. Organizations and agencies are encouraged to come forward with their plans for City Council review and approval as far as possible in advance of application due dates.

## ■ I.I. Persons Living With or Affected By HIV/AIDS

The City will continue to address the housing and supportive services needs of persons living with HIV/AIDS and their families through the City's Health Department, the City's Department of Mental Health, Mental Retardation and Substance Abuse (MH/MR/SA), the Whitman-Walker Clinic of Northern Virginia (WWC/NOVA), the Alexandria Redevelopment and Housing Authority (ARHA), the INOVA Juniper Program and other public and non-profit organizations.

The federal Housing Opportunities for Persons with AIDS (HOPWA) program represents a major source of funding for this purpose. HOPWA funds are awarded to the entire Washington, D.C. metropolitan area as a whole through the District of Columbia's Administration for HIV/AIDS, which has been designated by the federal administering agency, the Department of Housing and Urban Development (HUD), as the entity that must apply for and receive HOPWA grant funds for the region. In Northern Virginia, these funds are managed and distributed by the Northern Virginia Regional Commission (NVRC) and are made available to persons living with HIV/AIDS in four categories of assistance: short-term housing assistance; group home operation support and technical assistance, for which related services are provided on a regional basis; and long-term rental assistance, for which funding is allocated to individual jurisdictions. The City of Alexandria's allocation is administered for the City by ARHA.

### ***City FY 2005 Programs/Activities for Persons Living With or Affected by HIV/AIDS:***

**Program/Activity:** Long-Term Tenant-Based Rental Assistance for Persons With HIV/AIDS

**Provider(s):** ARHA under contract with the City of Alexandria

**Target Population:** Persons with HIV/AIDS

**Program/Activity Description:** Provides long-term tenant-based rental assistance for persons living with HIV/AIDS under the HOPWA voucher program

**Geographic Distribution:** Citywide

**Projected Funding for City FY 2005 (By Source):** HOPWA - \$120,000

**Service Objective:** HOPWA Vouchers Available - 15



***Program/Activity: Short-Term Housing Assistance and other Housing-Related Services for Persons Living With or Affected by HIV/AIDS***

**Provider(s):** Whitman-Walker Clinic of Northern Virginia (WWC/NOVA)

**Target Population:** Persons Living With or Affected by HIV/AIDS

**Program/Activity Description:** Short-term housing assistance and other housing-related services (including housing and financial counseling, and emergency utility assistance) for persons living with or affected by HIV/AIDS provided regionally, which are available to eligible Alexandria residents

**Geographic Distribution:** Regional services are available to Alexandria residents on a citywide basis

**Projected Funding for City FY 2005 (By Source):** HOPWA - \$300,000 (for regional services)

**Service Objective:** Alexandria Residents Assisted with Short-Term Housing Assistance - 75

***Program/Activity: Agape House***

**Provider(s):** Wesley Housing Development Corporation

**Target Population:** Homeless Persons with HIV/AIDS

**Program/Activity Description:** Housing for homeless persons with HIV/AIDS

**Geographic Distribution:** Fairfax County, VA - Facility is open to Alexandria residents citywide

**Projected Funding for City FY 2005 (By Source):** Not Specified

**Service Objective:** Overall Apartments Available - 12

***Program/Activity: Supportive Services for Persons Living With or Affected by HIV/AIDS***

**Provider(s):** Alexandria Health Department; City's Department of Mental Health, Mental Retardation and Substance Abuse (MH/MR/SA); WWC/NOVA; INOVA Juniper Program; and Positive Livin'

**Target Population:** Homeless Persons Living With or Affected by HIV/AIDS

**Program/Activity Description:** Includes primary medical care, drug assistance, public health nurse case management, dental and nutrition services for low-income persons with HIV/AIDS provided by the Alexandria Health Department, as well as non-housing-related services (including medical, dental, mental health, prescription drug assistance, case management and/or legal services) available to persons living with HIV/AIDS throughout Northern Virginia with the support of Ryan White CARE Act funds provided by the INOVA Juniper Program, Positive Livin' and WWC/NOVA. MH/MR/SA will provide HIV testing, as well as testing-related counseling and education.

**Geographic Distribution:** Available to Alexandria residents Citywide

**Projected Funding for City FY 2005 (By Source):** Alexandria Health Department - Ryan White Comprehensive AIDS Response Emergency (CARE) Act (\$503,862 with other funds); MH/MR/SA - Federal Substance Abuse Block Grant; INOVA Juniper Program and Positive Livin' and WWC/NOVA - Ryan White CARE Act; WWC/NOVA has also applied for City General Fund monies allocated through the City's Community Partnership Fund for Human Services to provide case management and legal services to persons living with HIV/AIDS in the City of Alexandria.

**Service Objective:** Persons Assisted with Primary Medical Care and Other Services by Alexandria Health Department - 220; Alexandria Residents Assisted with Case Management and Legal Services by WWC/NOVA - 125

*City residents with HIV/AIDS who do not have housing are referred to Carpenter's Shelter and the Alexandria Community Shelter. These emergency shelters cannot always accommodate referrals of persons leaving incarceration and/or substance abuse programs. City residents living with HIV/AIDS may be eligible for general mental health and substance abuse services offered by MH/MR/SA, including outreach, psychiatric evaluation and medication monitoring, case management, residential treatment, social detoxification, day support, neuropsychological testing and individual and group counseling.*

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**Leveraging of Federal Funds:** Federal HOPWA and Ryan White CARE Act monies to be used by WWC/NOVA will leverage local and private monies. Ryan White CARE Act monies used by the Alexandria Health Department will leverage local monies.

**Support for Applications by Other Entities:** The City would generally support applications by other entities for funding to provide supportive housing and services for persons with HIV/AIDS on a case-by-case basis subject to Council approval. In such cases, certificates of consistency with the Consolidated Plan would be provided only for projects approved by City Council. Organizations and agencies are encouraged to come forward with their plans for City Council review and approval as far in advance of application due dates as possible.

## Section II

### Non-Housing Community Development Programs and Services

The following sections provide information on City community development programs and services proposed for City FY 2005 (including public facilities and services, infrastructure improvements, economic development activities, and actions to reduce poverty), which are located in the target areas formerly identified in connection with the City's Home Rehabilitation Loan Program (Potomac East Neighborhood Strategy Area (NSA), Potomac West NSA and Strawberry Hill (see Figure 3 in Appendix III); or in other low-income areas; or which will serve low- and moderate-income persons or other target groups addressed in this document (e.g., special needs populations).

#### ■ II.A. Public Facility Needs

Facilities for Senior Programs
<p><b><u>Program/Activity:</u></b> <i>Dr. Oswald Durant Center and Jerome "Buddie" Ford Nature Center</i>  <b><u>Responsible Entity(ies):</u></b> City of Alexandria Department of Recreation, Parks and Cultural Activities and the Alexandria City Public Schools  <b><u>Consolidated Plan Target Group or Area:</u></b> Consumers will include Elderly Persons  <b><u>Program/Activity Description:</u></b> Provides space for a variety of senior programs and activities.  <b><u>Projected Funding for City FY 2005 (By Source):</u></b> Not Specified</p>
<p><i>The Senior Expo Planning &amp; Prime Time Editorial Committee continues to work with staff to identify and prioritize requested improvements and projects to serve senior residents. A comprehensive recreation/needs assessment was completed by an outside consultant in June 2002. This assessment was used by the Department of Recreation, Parks and Cultural Activities in developing its Strategic Master Plan, which was adopted by City Council in June 2003 and outlines a five-year plan for continued program and facility development. The plan proposes that the City build a multi-generational community center with specific senior program space in the central part of Alexandria.</i></p>
Parks and Recreational Facilities
<p><b><u>Program/Activity:</u></b> <i>Renovation of the Charles Houston Recreation Center</i>  <b><u>Responsible Entity(ies):</u></b> City of Alexandria Department of Recreation, Parks and Cultural Activities  <b><u>Consolidated Plan Target Group or Area:</u></b> Potomac East NSA  <b><u>Program/Activity Description:</u></b> Renovation and expansion of City recreation center  <b><u>Projected Funding (By Source):</u></b> City Capital Improvement Program (CIP) - \$7.8 million</p>
<p><b><u>Program/Activity:</u></b> <i>Citywide Improvements to Parks and Recreational Facilities</i>  <b><u>Responsible Entity(ies):</u></b> City of Alexandria Department of Recreation, Parks and Cultural Activities  <b><u>Consolidated Plan Target Group or Area:</u></b> Beneficiaries will include Low- and Moderate-Income Persons and Persons with Disabilities  <b><u>Program/Activity Description:</u></b> Renovation and expansion of parks and recreational facilities; ongoing park improvements, including accessibility modifications in park play areas to meet Americans with Disabilities Act (ADA) requirements  <b><u>Projected Funding for City FY 2005 (By Source):</u></b> City Capital Improvement Program (CIP) - \$537,000</p>

***Program/Activity: Dr. Oswald Durant Center*****Responsible Entity(ies):** City of Alexandria Department of Recreation, Parks and Cultural Activities**Consolidated Plan Target Group or Area:** Potomac East NSA**Program/Activity Description:** Serves children in after-school and summer recreation programs; houses the offices and programs of the Department of Recreation, Parks and Cultural Activities' Therapeutic Recreation Section; provides space for classes, community meetings and other activities; Renovation of the facility includes space that will be shared with Jefferson-Houston Elementary.**Projected Funding for City FY 2005 (By Source):** Not Specified**Infrastructure Improvements*****Program/Activity: Street and Sidewalk Improvements*****Responsible Entity(ies):** City of Alexandria Department of Transportation and Environmental Services (T&ES)**Consolidated Plan Target Group or Area:** Potomac East NSA; Potomac West NSA; Strawberry Hill**Program/Activity Description:** Includes pedestrian improvements in the Arlandria area; reconstruction of Madison and Montgomery Streets; continued construction of wheelchair access ramps on sidewalks in Potomac East and Potomac West; joint seal repairs at the Jefferson Davis Highway/Four Mile Run and Eisenhower Avenue/Cameron Run bridges; the addition of drainage facilities to the Duncan Avenue Alley; improvement on the railroad crossing at Slaters Lane; and, in cooperation with the Alexandria City Police Department, continued implementation of ADA-compliant pedestrian signals at critical intersections throughout the City**Projected Funding for City FY 2005 (By Source):** City CIP - \$885,000***Program/Activity: Other Infrastructure Improvements*****Responsible Entity(ies):** City of Alexandria T&ES**Consolidated Plan Target Group or Area:** Potomac West NSA**Program/Activity Description:** Includes storm and sanitary sewer improvements (including sanitary sewer line replacements in Potomac West); continuation of improvements to correct infiltration/inflow problems in the Four Mile Run sanitary sewer shed; the continuation of improvements to storm sewers at the intersection of East Glebe Road and Commonwealth Avenue; the completion of measures to correct flooding problems along East Maple Street from the Hoofs Run Culvert to Little Street; and improvements to street lighting and electrical undergrounding in Old Town Phase III, as well as at Mount Vernon Avenue between the area of Nelson Street and Bellefonte Avenue**Projected Funding for City FY 2005 (By Source):** City CIP - \$4.45 million**■ II.B Public Service Needs****Senior Services*****Program/Activity: Companion Services Program*****Responsible Entity(ies):** City of Alexandria Office of Aging and Adult Services (OAAS) in the Department of Human Services (DHS)**Consolidated Plan Target Group or Area:** Low-Income Elderly and Disabled Persons**Program/Activity Description:** Helps low-income elderly and disabled citizens remain in their own homes by assisting with grocery shopping, food preparation, house cleaning, laundry and some personal care assistance, thereby preventing avoidable institutionalization**Projected Funding for City FY 2005 (By Source):** TOTAL - \$1,276,639 (City General Fund - \$1,042,549; State Monies - \$234,090)

### Accessibility for Persons with Disabilities

***Program/Activity: Handicapped Access Ramps***

**Responsible Entity(ies):** City of Alexandria T&ES

**Consolidated Plan Target Group or Area:** Persons with Disabilities

**Program/Activity Description:** The City will continue to address ADA requirements for wheelchair ramps at intersections by making a handicapped ramp an automatic part of new installation whenever an existing curb or a sidewalk has to be replaced or a new sidewalk is installed

**Projected Funding for City FY 2005 (By Source):** Includes the street maintenance section of the City operating budget; State road maintenance funds; developer "in-kind" improvements; utility company replacement of damaged City property; and citizen payments for specific construction

***Program/Activity: Paratransit Programs for Persons with Disabilities***

**Responsible Entity(ies):** City of Alexandria T&ES

**Consolidated Plan Target Group or Area:** Persons with Disabilities

**Program/Activity Description:** To meet ADA requirements, the City contracts with the private sector to operate the U.S. Department of Transportation paratransit program such that the City subsidizes the difference between the trip cost and the fare collected based on comparable transit fares. The City also participates in the regional MetroAccess program, operated under the auspices of the Washington Metropolitan Area Transit Authority, which provides curb-to-curb service for persons with disabilities who cannot use regular public transportation and have been certified as eligible for paratransit service.

**Projected Funding for City FY 2005 (By Source):** City General Fund - \$1,133,052

### Child Care Services

***Program/Activity: Child Care Assistance***

**Responsible Entity(ies):** City of Alexandria Office for Early Childhood Development and *Alexandria Works!* in DHS

**Consolidated Plan Target Group or Area:** Consumers will include Low- and Moderate-Income Households

**Program/Activity Description:** Includes assistance with child care costs for low-income families currently receiving or transitioning from TANF; child care assistance to low-income families through the Child Day Care Fee System; guidance in locating and securing quality child care; training and support services for family child care homes/centers; funding for early childhood education and child care programs (sources include the City's Children's Fund); funding for comprehensive services to at-risk families and children; and the Head Start program

**Projected Funding for City FY 2005 (By Source):** Total - \$9,869,986 (state, local and private)

### Drug and Alcohol Dependence Services

***Program/Activity: Drug and Alcohol Dependence Services***

**Responsible Entity(ies):** Alexandria Community Services Board (ACSB)

**Consolidated Plan Target Group or Area:** Persons with Disabilities

**Program/Activity Description:** For persons with substance dependence issues, ACSB provides a range of services including residential detoxification services; contracted residential treatment; and group home, supported living, and supervised apartment services

**Projected Funding for City FY 2005 (By Source):** TOTAL - \$6.5 million (federal, state and local monies and client fees)

### Employment and Training

***Program/Activity: Employment Services***

**Responsible Entity(ies):** City of Alexandria DHS

**Consolidated Plan Target Group or Area:** Consumers will include Low- and Moderate-Income Households

**Program/Activity Description:** Includes *JobLink*, the City's One Stop Center for Workforce Investment Act of 1998 (WIA) service delivery, which among other programs offers the Community Digital Divide Initiative (CDDI) to help under-served communities gain low-or no-cost access to computers and to *JobLink* networks through the Internet and "Money Smart" trainings (encouraged by the Federal Deposit Insurance Corporation) that teach personal finance to help clients effectively manage their money once they start working; the Virginia Initiative for Employment not Welfare (VIEW), which provides employment counseling/placement services, day care, needs assessments, support payments and other resources to remove barriers to employment for TANF recipients; the TeensWork! Youth Employment Program, which will endeavor to place 80 youths in public and private non-profit work sites during the summer and 150 youth in unsubsidized employment and job readiness activities; a federally-funded WIA effort focusing on employment readiness for 50 hard-to-serve youth receiving year-round services; and the EAGLES, which prepares ex-offenders for finding, maintaining and advancing in employment.

**Projected Funding for City FY 2005 (By Source):** Not Specified

### Youth Services

***Program/Activity: Services to Promote Positive Development and Prevent Delinquency Among Youth***

**Responsible Entity(ies):** City of Alexandria Office of Youth Services in DHS and other City and private agencies

**Consolidated Plan Target Group or Area:** Consumers include Low and Moderate-Income Youth

**Program/Activity Description:** Includes Project Discovery, a dropout prevention program which encourages lower income and minority youth to complete high school and pursue further education; the Job Club, a pre-employment skill development program; the Community Services/Restitution Program (CSP), which enables juvenile offenders to make restitution for offenses committed through community service placements; and strategies to address teen pregnancy

**Projected Funding for City FY 2005 (By Source):** Total - \$458,208 (state, local and private monies)

## ■ II.C. Economic Development

***Program/Activity: Revitalization of Mount Vernon Avenue and Northern Route 1 Commercial Corridors***

**Responsible Entity(ies):** Alexandria Economic Development Partnership (AEDP) and City of Alexandria

**Consolidated Plan Target Group or Area:** Mt. Vernon Ave. and Northern Route 1 (within Potomac West Neighborhood Strategy Area)

**Program/Activity Description:** Encourages revitalization to provide employment and commercial opportunities. This area is part of the City's State Enterprise Zone, where businesses can benefit from employment training/placement services, technical assistance, small business financing opportunities, state tax credits and grants. The City and AEDP will also continue to work with residents and

businesses in Potomac West to develop a strategy for improving business activity and the business climate along the Mount Vernon Avenue corridor. While a long-range plan for the redevelopment of several sites in this area has been adopted, private investment in the area is not immediately expected due to market conditions and other factors. In the interim, the City is developing a strategy to help stabilize existing businesses and to strengthen the business environment in a manner that will be in concert with the community's long-term vision and will help in the marketability of the area.

**Projected Funding for City FY 2005 (By Source):** City General Fund - \$534,122 (for AEDP to continue efforts to attract, expand and retain business opportunities in the City, including the Enterprise Zone)

**Service Objective:** In the Enterprise Zone, increase employment, stabilize the commercial tax base, increase property values an average of five percent annually and increase the number of retail or local service establishments by two locations per year along Mt. Vernon Avenue

*The City also provides training and services to enable low-income Alexandrians obtain jobs. (see "Employment and Training" in Section II.B.)*

## ■ II.D. Other Community Development Activities

### **Program/Activity: Code Enforcement and Blight Abatement**

**Responsible Entity(ies):** City of Alexandria Code Enforcement Bureau

**Consolidated Plan Target Group or Low-Income Area:** Citywide, including the Potomac East NSA, Potomac West NSA and Strawberry Hill - See Figure 3 in Appendix III

**Program/Activity Description:** Includes continued monitoring of properties throughout the City for compliance with building, fire and maintenance codes; and continued implementation of the Spot Blight Abatement program through which the City works with property owners to correct conditions that have caused their properties to be deemed detrimental to the health, safety and welfare of the community or, if necessary, intervenes to abate the violations with associated costs placed as a lien against the property or recouped from the sale of the property. While City Council voted in November 2003 to discontinue the Blighting Influences Program pending removal of a final six properties from this program's monitoring list, it is expected that vacant houses that might become blighted properties in the Potomac West NSA, the Potomac East Conservation District and the Southwest Quadrant Rehabilitation District (within Potomac East NSA), which were formerly monitored under this program, will continue to be addressed by the Spot Blight Abatement program.

**Projected Funding for City FY 2005 (By Source):** The City's estimated cost to provide these services in the City target areas identified above is between \$40,800 and \$45,900 per year.

*Low- and moderate-income owner-occupants of residential units may qualify for assistance under the City's Single Family Rehabilitation Loan Program to implement historic preservation and/or energy efficiency improvements (for more information, see Section I.C.).*

## Section III

### Other Activities to be Undertaken

This section describes actions to be taken, as required by the Consolidated Plan regulations, to address issues of particular concern to HUD. These include barriers to affordable housing, the effects of lead-based paint, coordination between public and private agencies providing housing and human services, efforts to reduce poverty, and others.

#### ■ III.A. Actions to Address Obstacles to Meeting Underserved Needs

The analysis contained in the Consolidated Plan documents unmet need in a variety of areas. However, the City draws a distinction between unmet and underserved needs; all unmet needs are not necessarily underserved. Certain needs can be (and have been) addressed with millions of dollars of resources for decade after decade, but are unlikely to ever be fully met; no matter how much assisted housing is provided, there will, in all likelihood, always be a waiting list. While the current inventory of assisted rental housing cannot serve everyone in need of such housing, the City does not consider this need to be underserved because of the considerable resources devoted to serving this need and the comparatively large share of the City's total occupied housing stock (7.4%) and occupied rental housing stock (11.9%) devoted to assisted rental housing in Alexandria. The Consolidated Plan describes in detail the organizations and resources in the City that provide large numbers of affordable housing units, homeless beds and a wide array of services designed to serve Alexandrians.

Despite significant private and public efforts to create a vital urban environment in which decent housing for local residents is the rule, some housing needs, particularly homeownership, are currently underserved. According to the 2000 Census, 40% of Alexandria's occupied housing units are owner-occupied and 60% are renter-occupied. A report issued by the Northern Virginia Regional Commission indicates that at the time of the Census this percentage placed Alexandria at 14th in the nation with regard to renter occupancy, higher than any other Northern Virginia jurisdiction and well above state and national averages. Therefore, it is the City's policy to promote opportunities to achieve homeownership.

In addition to providing financial assistance to close the gap between available funds and the sales prices for private market ownership housing, the City also provides homeownership counseling services and sponsors an annual homeownership fair, which help income-eligible buyers explore ways to overcome other financial barriers such as credit or savings issues and or other obstacles, including a lack of knowledge about the homebuying process or confidence that homeownership is achievable. For a more detailed description of the City's homeownership assistance efforts, please see Section I.D on activities to be undertaken for low- and moderate-income homebuyers.

#### ■ III.B. Actions to Foster and Maintain Affordable Housing

For rental housing, the City's primary goal is to preserve the existing supply of public housing and



replacement units covered by Resolution 830. The City has also become increasingly concerned with preserving the affordability of currently-affordable private market rental housing. In terms of homeownership, the primary goal is to assist households with incomes between 50% of the median income for the area (currently \$43,500 for a household of four) and the City-established maximum income limit (currently \$79,500 for three or more persons).

### **Resolution 830**

The City has long held the preservation of its existing assisted rental housing stock as one of its highest priorities. Under Resolution 830, the City and ARHA have a long-standing joint commitment to preserve and maintain, at a minimum, 1,150 publicly-assisted housing units. This resolution assures that none of the 1,150 public housing units in existence when the Resolution was adopted in 1982 will be lost without one-for-one replacement.

Resolution 830 applies to ARHA's redevelopment of the Samuel Madden Homes (Downtown) Public Housing project.

In December 2002, City Council approved a redevelopment plan for Samuel Madden that includes both on-site and off-site projects and that ensures one-for-one replacement of the 100 public housing units originally available at the Samuel Madden Homes (Downtown) location. The on-site portion of this redevelopment project, undertaken by ARHA in partnership with Eakin/Youngentob Associates, Inc., will include 52 (26 two-bedroom and 26 three-bedroom) public housing units in a development with 100 market rate ownership units. The other 48 replacement public housing units will be developed in partnership with Enterprise Homes off-site at 423 South Reynolds Street, 325 South Whiting Street and at the intersection of West Braddock Road and Radford Street. ARHA anticipates that both on- and off- site units in the Samuel Madden Redevelopment Project will be occupant-ready during City FY 2005.

Financing for the Samuel Madden redevelopment project will be realized through a combination of HOPE VI funds (\$6.7 million), LIHTC monies (\$9 million), City Housing Trust Fund monies (\$2 million), City General Fund (\$3.5 million) and the proceeds from the sale of the two-block area on which Samuel Madden Homes was located (\$8 million).

### **The Affordable Housing Policy and Housing Trust Fund**

The City will continue to foster and maintain affordable housing through its Affordable Housing Policy, which was originally adopted by City Council in January 1993 and adopted with revisions in November 2002. The policy sets forth the City's framework for the provision of affordable housing.

One of the most important elements of the Affordable Housing Policy is its establishment of the Affordable Housing Advisory Committee (AHAC), which advises City Council on issues regarding the Affordable Housing Policy, the Housing Trust Fund and the preservation and promotion of affordable housing. The Committee includes representatives from a cross-section of interests,

including professionals from the real estate, finance, and legal professions; a builder/developer; a landlord; a homeowner; the ARHA Board of Commissioners; the faith community; a civic association; a renter; a City employer, and a group interested in the promotion of affordable housing.

The policy also establishes formal guidelines for the participation, on a voluntary compliance basis, of residential and commercial developers in the achievement of the City's affordable housing objectives. The City strongly encourages developers of new residential property, particularly in cases where the developers are requesting zoning concessions from the City, to consider providing affordable housing through the Set-Aside Unit Program by applying discounts to set-aside units in the prospective developments. For residential developments where affordable housing is not feasible and for commercial or other property, developers are encouraged to make contributions to the Housing Trust Fund. The formula cash contribution is \$1.00 per gross square foot. On-site housing discounts are expected to be at least equivalent to the formula contribution. For information on units committed to the Set-Aside Unit Program see information on this program included in Sections I.B and I.D.

During City FY 2004, the City sought authorization from the State to include in its policies and zoning ordinance provisions for an Affordable Dwelling Unit (ADU) program under Section 15.2-2304 of the Virginia State Code, which would enable the City to provide optional increases in density in exchange for affordable housing, in a manner that allows greater flexibility than under the State Code section currently applicable to the City.

In addition, it is estimated that during City FY 2005, over \$6 million in Housing Trust Fund monies will be available to promote affordable housing activities. Of this amount approximately \$2.2 million has been committed to several activities discussed in Section I and \$1.25 million has been allocated to the Housing Opportunities Fund, which is described below.

### **Housing Opportunities Fund**

The City established the Housing Opportunities Fund in February 2002 to promote the development and preservation of affordable sales and rental housing units in the City. This initiative was originally recommended by the City Manager's Affordable Housing Task Force in its final report, which was released in October 2001. The initiative was initially funded with a combined total of \$1 million dollars in HOME (including match), City General Fund and City Housing Trust Fund monies. A similar level of funding was allocated to the Housing Opportunities Fund in City FYs 2003 and 2004 and is anticipated once again for City FY 2005. HOME funds for this purpose were identified in the City FY 2002 Action Plan amendment submitted to HUD under the project name "Housing Development Assistance." Projects supported with HOME monies through the Housing Opportunities Fund will leverage funding from state, local and/or private resources.

During City FY 2005, an estimated \$1.25 million in Housing Opportunities Fund monies will be available to assist with feasibility studies, pre-development costs, land acquisition, new construction, rehabilitation, or other efforts to provide or preserve affordable housing. For the purposes of this initiative, affordable sales housing is generally defined as having a maximum sales price of \$225,000

and being sold to households that are within the City's income limits for its MIHP program (currently \$79,500 for a household of three or more persons). Affordable rental housing is generally defined as having rent levels that do not exceed those used for Low Income Housing Tax Credit (LIHTC) Program purposes, which are affordable to households at 60% of the area median income paying 30% of their income for rent. Any HOME funds utilized for Housing Opportunities Fund projects will be subject to all applicable federal requirements, including income limits, rent levels and recapture or resale provisions.

### **The Affordable Housing Work Group and the New Non-Profit Housing Development Organization**

Late in City FY 2003, City staff in conjunction with the non-profit organization, Housing Action, and the Alexandria Interfaith Association established an Affordable Housing Work Group to develop an effective vehicle for the development and preservation of affordable housing within Alexandria. Chaired by the former mayor, Work Group members representing the City's Affordable Housing Advisory Committee, the Alexandria Baptist Ministers' Conference, the Alexandria Chamber of Commerce, the Alexandria Interfaith Association, ARHA, Housing Action, consumers and clients, the non-profit sector, housing developers and City staff. were charged with developing a report on the most appropriate vehicle for the efficient production, preservation, delivery and management of affordable housing in Alexandria; the appropriate mission for such an affordable housing production vehicle and scope of its housing production activities; potential sources of operating funds for the affordable housing production vehicle; the types of projects, as well as potential specific projects in the City, that would or could be undertaken by this vehicle in its early years; and the initial year's budget for such an entity.

In November 2003, City Council received the Work Group's report and, as recommended, endorsed the formation of a new non-profit housing development organization with a mission to produce and preserve affordable housing in Alexandria (primarily, but not limited to, multifamily rental housing) that will operate independently of the City. Multifamily rental housing supported by this organization will serve households with incomes of up to 60% of area median income (currently \$52,200 for a four-person household). Though sales housing supported by the organization may serve households with incomes of up to 100% of area median income (currently \$85,400 for four-person household), at least 75% of the sales housing units will serve households with incomes no greater than 80% of area median income (currently \$57,500 for a four-person household as defined by HUD). Housing provided through the efforts of this organization will be expected to remain affordable in perpetuity.

Though the housing corporation will be an independent entity, it is anticipated that, initially, the City will be its primary source of operating funds. Five individuals were appointed by City Council in January 2004 to incorporate the new board and serve as its initial board members. Incorporating the organization, developing a budget and pursuing non-profit status are the primary initial tasks for this group.

### ■ III.C. Actions to Remove Barriers to Affordable Housing

In the first Five-Year Consolidated Plan submitted in 1995, the City discussed public policies that the Developer Subcommittee of the Ad Hoc Affordable Housing Advisory Committee identified as barriers to developing affordable housing. The City has considered these issues and concerns, and, as discussed in the Strategic Five-Year Plan of the Consolidated Plan, concluded that the current policies regarding planning and zoning are appropriate and necessary. Therefore, the City has not identified any regulatory barriers to affordable housing requiring that action be taken for removal.

### ■ III.D. Fair Housing Activities

Since 1988, the City has conducted ongoing fair housing testing to determine the presence of discrimination in the housing industry. The testing program uses paid testers to contact apartment complexes, real estate firms and mortgage lenders posing as potential applicants to test for discrimination based on race, familial or disability status, and sexual orientation. The Office of Housing files complaints with the Alexandria Human Rights Office when serious, repetitive problems occur. City staff meet with representatives of the entities tested to discuss less serious problems of discrimination discovered during testing.

During City FY 2005, the Office of Housing will conduct fair housing testing for discrimination based one or more of the following bases prohibited by federal or state fair housing laws or the City's Human Rights Ordinance: race, age, marital status, color, national origin, familial status, disability sex, religion, ancestry nd sexual orientation.

In City FY 2005, Office of Housing staff will coordinate and present public education programs to improve public awareness and promote compliance with fair housing laws. In addition to two regularly scheduled annual seminars, Office of Housing staff conducts on-site fair housing training for real estate and property management professionals. This training is provided as a free service to businesses operating in the City.

Finally, the City provides fair housing information to tenants and landlords through the free publication *The Alexandria Guide to Landlord-Tenant Laws and Policies*. The Office of Housing's \$47,386 budget for the Fair Housing Testing Program in City FY 2005 consists of \$36,381 in new CDBG funds and \$11,005 in carryover CDBG funds.

### ■ III.E. Actions to Evaluate and Reduce Lead-Based Paint Hazards

The City's Office of Housing ensures that applicable programs are operated in accordance with HUD's Title X regulations on lead-based paint. All HAP purchasers are provided with a copy of the Environmental Protection Agency pamphlet "Protect Your Family From Lead in Your Home" and must receive a disclosure form from the seller noting any known presence of lead-based paint. Units identified for purchase must be visually inspected for scaling, cracked, peeling or chipped paint by a certified risk assessor or Housing Quality Standard (HQS) inspector trained in visual assessment.

For cases in which deteriorated paint surfaces are identified, the City requires that such surfaces be stabilized before the homebuyer moves into the home. Such work must be conducted using safe work practices, and clearance testing must be conducted to determine that the lead hazard activities are complete. Prior to loan closing, and within 15 calendar days of the completion of lead hazard reduction activities, the homebuyer must be notified of the results of the clearance examination in a detailed report.

Assessments are also conducted when painted surfaces are to be disturbed or replaced through the City's Single Family Home Rehabilitation Loan Program. All costs associated with soil analysis tests (which must be done by the state) and the abatement of lead-based paint hazards will be included as part of the client's rehabilitation loan. For this program, the level of assistance being provided determines the actions that need to be taken to meet the requirements of the Title X regulations. These action levels are as follows:

- ▶ Assistance of \$5,000 or less: Conduct paint testing on the painted surfaces to be disturbed or replaced during rehabilitation and repair any paint that is disturbed. Perform clearance examination of worksite in accordance with HUD regulations. Clearance is not required if rehabilitation did not disturb painted surfaces of a total area more than 20 square feet on the exterior and two square feet on the interior in any one room.
- ▶ Assistance of \$5,001-\$25,000: Conduct paint testing on the painted surfaces to be disturbed or replaced during rehabilitation. Perform a risk assessment to include exterior painted surfaces, and perform interim controls on all lead-based paint hazards identified.
- ▶ Assistance of \$25,000 or greater: Conduct paint testing on the painted surfaces to be disturbed or replaced during rehabilitation and perform a risk assessment to include exterior painted surfaces. Abate all lead-based hazards identified by the paint testing or risk assessment and any lead-based paint hazards created as a result of the rehabilitation work. Interim controls are acceptable on exterior surfaces that are not disturbed by rehabilitation. This would refer to items that may be identified in the risk assessment but are not included in the scope of work for rehabilitation.

All testing and risk assessments, as well as clearance of any identified lead hazards, are performed by a certified lead-based paint inspector and a certified risk assessor to determine if rehabilitated units are safe for future occupants. At all times during rehabilitation, the City ensures that interim controls and standard treatment practices are followed. These include addressing friction and impact surfaces, creating smooth and cleanable surfaces, encapsulation, removing or covering lead-based paint components, and paint stabilization. The City also follows regulatory requirements regarding abatement and permanently removes lead-based paint hazards, often through paint and component removal and enclosure. In addressing these hazards, the City follows safe work practices for all work to be completed on lead-based paint surfaces. These practices are required on interior surfaces larger than two square feet and on exterior surfaces larger than 20 square feet.

All initial meetings with the loan applicant and the architect include a discussion of lead-based paint requirements that may result in additional rehabilitation work and/or costs that were not anticipated by the client. If necessary to cover the cost of lead abatement activities, the program's loan limits

can be exceeded, and the loan-to-value ratio can go as high as 110% of the home's value.

The Health Department will continue its lead-screening program for children during City FY 2005 at a projected cost of \$3,850 (not including follow-up or case management). An estimated 350 tests will be conducted to determine if the lead level of Alexandria children is above acceptable levels. Children with screening (capillary) levels above 10 µg/dl will have venous blood tested for lead levels. For children determined to have venous blood lead levels above 15 µg/dl, the Health Department will conduct environmental tests using its lead-based paint analyzer on suspect buildings in the City where these children live or play. Children with marked elevations will receive case management for necessary treatment and follow-up.

### ■ **III.F. Actions to Reduce the Number of Poverty Level Families**

The City's strategy regarding assistance to households with incomes below the federal poverty line is generally to support those programs, within available funds, that will help reduce the number of these households by improving their economic status through education, job training and job placement, and other support services. Many of the supportive housing and services for the extremely-low and low-income previously described in this Plan, especially those for homeless and at-risk persons, coincide with this strategy. As noted below, many of the City programs and services are offered in coordination with other public, private and non-profit organizations.

### ■ **III.G. Actions to Develop the Institutional Structure**

The organizational structure for carrying out the City of Alexandria's affordable and supportive housing strategy is well-developed and involves a variety of public and private entities. This formal structure is very effective in implementing activities and programs to meet community needs. The City government, public agencies such as ARHA, and the network of private provider agencies which offer housing and/or supportive services in collaboration with public agencies aggressively pursue opportunities that will provide additional resources for particular steps on the continuum of services. The new housing development corporation discussed in Section III.B above is being created to enhance the existing institutional structure by establishing a development entity whose primary focus will be promoting housing development and preservation projects within the City.

### ■ **III.H. Coordination Between Public and Private Housing and Social Service Agencies**

Public and private agencies in Alexandria will continue to effectively coordinate their efforts in meeting the housing and supportive service needs of City residents. Section II of this report identifies a number of activities where extensive coordination of this type is required. Additional collaborative efforts taking place in the community are described below.

- ▶ Provision of services to the homeless and the development of Alexandria's Continuum of Care for homeless services is coordinated by the Department of Human Services' Office of Community Services (OCS) via the previously-described Homeless Services Coordinating Committee

(HSCC). HSCC links City agencies (the OCS, the Health Department, the Office of Employment Training, Housing, and Mental Health, Mental Retardation, and Substance Abuse) with shelter providers and other homeless-serving non-profit organizations in Alexandria. Via its monthly meeting, HSCC shares information, prioritizes service needs and performs planning tasks to implement the City's strategy to combat homelessness.

- ▶ The Northern Virginia Coalition for the Homeless, comprised of representatives of the Northern Virginia jurisdictions and homeless service providers, will continue to address homelessness issues and concerns on a regional basis.
- ▶ Supportive services for the elderly will continue to be coordinated by the Alexandria Long Term Care Coordinating Committee, which includes members from a variety of public and private organizations that serve the elderly's long-term care needs.
- ▶ ARHA and City agencies also frequently, and informally, coordinate their efforts to serve the public housing residents. In addition, the Family Self-Sufficiency Coordinating Group, with representatives from ARHA, City agencies and community members, coordinates service delivery efforts.
- ▶ The Department of Human Services, Whitman-Walker Clinic of Northern Virginia and Northern Virginia AIDS Ministry coordinate an array of services provided to persons with HIV/AIDS through each individual client's respective case manager. The Health Department and other organizations are also involved in providing HIV/AIDS-related services. Support services are coordinated regionally via the Northern Virginia HIV Consortium, which is supported by the Northern Virginia Regional Commission (NVRC). NVRC also distributes the region's HOPWA funding to participating jurisdictions.

### ■ III.I. Fostering of Public Housing Improvements and Resident Initiatives

#### **Public Housing Improvements**

ARHA will complete the re-roofing of James Bland and James Bland Addition and undertake various other exterior improvements such as the installation of new attic vents, the wrapping of existing wood fascia and soffits with vinyl, the replacement of entry doors, the installation of new screen doors, and the painting of exterior trim. ARHA also expects paving and erosion control improvements to be completed PHA-wide by Fall 2005.

#### **ARHA Resident Initiatives**

ARHA established its Social Services Division in 1999 to implement structured programs emphasizing education, training, and employment intended to promote self-sufficiency for residents. To support these programs, ARHA seeks federal, state and private grant monies usually in competition with other public housing authorities, resident councils, local and state governments and non-profit organizations, as well as in-kind services from local government agencies, community groups, faith-based organizations and non-profits. During City FY 2005, ARHA anticipates that limited social services will be provided to its residents through the Family Resource Learning Center (FLRC), which provides a variety of educational, social, and cultural activities for public housing children of all ages, and the Senior Services Outreach Program, under which ARHA collaborates

with City and private agencies to ensure timely delivery of services such as medical care, meals, clothing, financial management, and access to social services for elderly and disabled ARHA residents. General social services provided by City agencies are also available to ARHA residents.

During City FY 2005, ARHA will continue to promote resident input on ARHA initiatives. It is expected that the Parents Council and volunteers from the neighborhood will continue to work closely with the Family Resource Learning Center (FRLC), a program of ARHA's Social Services Division which provides a variety of educational, social, and cultural activities for public housing children of all ages. In addition, it is anticipated that the Agency Plan Residents' Advisory Board, which is comprised of public housing and Section 8 residents elected in an ARHA-wide election, will continue to contribute resident input on the Annual and Five-Year Public Housing Authority Plans required by HUD and that both the Alexandria Residents Council (ARC) and the Ladrey High-Rise Advisory Board (LHAB) will continue to work with ARHA to address resident needs.



## **APPENDIX I**

**Federal Application and Certification Forms**

**City FY 2005 CDBG and HOME Budgets**

**Listing of Proposed City FY 2005 CDBG/HOME-Funded Projects**

## **Application for City FY 2005 (Federal FY 2004) Community Development Block Grant and Home Investment Partnerships Program Funds**

This Appendix serves as the City's application for Federal Fiscal Year 2004 Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) Program funds. These funds will cover the City's Fiscal Year 2004, from July 1, 2004 to June 30, 2005. For nearly three decades, the City of Alexandria's highest community development priority has been to provide affordable housing opportunities for its low- and moderate-income citizens. Alexandria's 30th year CDBG and FFY 2004 HOME programs reflect the City's continued commitment to that objective.

From City FY 1976 through City FY 2004, the City has received \$36,638,000 in CDBG funds and has utilized the vast majority of these funds to address housing needs. With the inception of the HOME Program in 1990, under which the City has received \$7,383,647 from City FY 1993 through City FY 2004 (not including \$55,168 in City FY 2004 HOME ADDI funds, which will not be available for use by the City prior to City FY 2005), the City has been able to address additional housing needs.

Together, the CDBG and HOME programs will continue the City's ongoing efforts to provide homeownership opportunities for low- and moderate-income homebuyers, housing rehabilitation assistance to income-eligible homeowners, and transitional housing assistance to homeless families, and otherwise address the housing needs of its low- and moderate- income citizens and neighborhoods. In addition, the City will continue its efforts to identify and eradicate illegal housing discrimination.

As shown in Tables B and C included in this Appendix, the City's total consolidated HUD allocation for Federal FY 2004 is \$2,475,100, including \$1,499,000 in CDBG funding; \$914,537 in HOME Program funding; \$65,100 in HOME ADDI funds. The City will also have access to \$55,168 in HOME ADDI funds allocated to the City during Federal FY 2003, but which were not available for use until Federal FY 2004. The pages following Tables B and C, labeled "Listing of Proposed Projects," provide information on the proposed use of the CDBG and HOME funds, including a description of each proposed activity, funding sources, proposed accomplishments, information as to whether the activity will benefit the homeless or persons with HIV/AIDS, and the location of the activity. The CDBG-funded activities will include a local code number, the regulatory citation for eligible activities under the CDBG Program as well as the national objective citation (the national objective citation is not applicable to HOME Program-funded activities).

Following the Proposed Projects in this Appendix are the certifications which are required as a condition of receiving the federal funds. In addition, the City has included specific HOME Program requirements, which must be part of its application for these funds.

# Application for Federal Assistance

U.S. Department of Housing  
and Urban Development

OMB Approval No.2501-0017 (exp. 03/31/2005)

1. Type of Submission

☒

Application

☐

Preapplication

2. Date Submitted 05/14/2004	4. HUD Application Number
3. Date and Time Received by HUD	5. Existing Grant Number
	6. Applicant Identification Number

7. Applicant's Legal Name City of Alexandria, VA		8. Organizational Unit Office of Housing	
9. Address (give city, county, State, and zip code) A. Address: 301 King Street, City Hall B. City: Alexandria C. County: D. State: VA E. Zip Code: 22314		10. Name, title, telephone number, fax number, and e-mail of the person to be contacted on matters involving this application (including area codes) A. Name: Mildrilyn Stephens Davis B. Title: Director, Office of Housing C. Phone: (703) 838-4990 D. Fax: (703) 706-3904 E. E-mail: mildrilyn.davis@ci.alexandria.va.us	
11. Employer Identification Number (EIN) or SSN 54-6001103		12. Type of Applicant (enter appropriate letter in box) C	
13. Type of Application <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Renewal <input type="checkbox"/> Revision If Revision, enter appropriate letters in box(es) <input type="checkbox"/> <input type="checkbox"/> A. Increase Amount B. Decrease Amount C. Increase Duration D. Decrease Duration E. Other (Specify)		A. State I. University or College B. County J. Indian Tribe C. Municipal K. Tribally Designated Housing Entity (TDHE) D. Township L. Individual E. Interstate M. Profit Organization F. Intermunicipal N. Non-profit G. Special District O. Public Housing Authority H. Independent School District P. Other (Specify)	
15. Catalog of Federal Domestic Assistance (CFDA) Number 14 --- 218 Title: Housing & Community Development Act of 1974 Component Title: Community Development Block Grant (CDBG)		14. Name of Federal Agency U.S. Department of Housing and Urban Development	
16. Descriptive Title of Applicant's Program Proposed use of Funds for the Community Development Block Grant (CDBG) Program, 30th Program Year		17. Areas affected by Program (boroughs, cities, counties, States, Indian Reservation, etc.) City of Alexandria	
18a. Proposed Program start date 7/1/04	18b. Proposed Program end date 6/30/05	19a. Congressional Districts of Applicant 8th	19b. Congressional Districts of Program 8th
20. Estimated Funding: Applicant must complete the Funding Matrix on Page 2.			
21. Is Application subject to review by State Executive Order 12372 Process? A. Yes <input type="checkbox"/> This preapplication/application was made available to the State Executive Order 12372 Process for review on: Date _____ B. No <input checked="" type="checkbox"/> Program is not covered by E.O. 12372 <input type="checkbox"/> Program has not been selected by State for review.			
22. Is the Applicant delinquent on any Federal debt? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If "Yes," explain below or attach an explanation.			

**Application for  
Federal Assistance**

**U.S. Department of Housing  
and Urban Development**

OMB Approval No.2501-0017 (exp. 03/31/2005)

1. Type of Submission <input checked="" type="checkbox"/> Application <input type="checkbox"/> Preapplication		2. Date Submitted <div style="text-align: right;">05/14/2004</div>	4. HUD Application Number		
3. Date and Time Received by HUD		5. Existing Grant Number			
6. Applicant Identification Number		7. Applicant's Legal Name <div style="text-align: right;">City of Alexandria, VA</div>			
8. Organizational Unit <div style="text-align: right;">Office of Housing</div>		9. Address (give city, county, State, and zip code) A. Address: 301 King Street, City Hall B. City: Alexandria C. County: D. State: VA E. Zip Code: 22314			
10. Name, title, telephone number, fax number, and e-mail of the person to be contacted on matters involving this application (including area codes) A. Name: Mildrilyn Stephens Davis B. Title: Director, Office of Housing C. Phone: (703) 838-4990 D. Fax: (703) 706-3904 E. E-mail: mildrilyn.davis@ci.alexandria.va.us		11. Employer Identification Number (EIN) or SSN <div style="text-align: right;">54-6001103</div>			
12. Type of Applicant (enter appropriate letter in box) <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; vertical-align: top;">           A. State            B. County            C. Municipal            D. Township            E. Interstate            F. Intermunicipal            G. Special District            H. Independent School District         </td> <td style="width:50%; vertical-align: top;">           I. University or College            J. Indian Tribe            K. Tribally Designated Housing Entity (TDHE)            L. Individual            M. Profit Organization            N. Non-profit            O. Public Housing Authority            P. Other (Specify)         </td> </tr> </table>		A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School District	I. University or College J. Indian Tribe K. Tribally Designated Housing Entity (TDHE) L. Individual M. Profit Organization N. Non-profit O. Public Housing Authority P. Other (Specify)	<div style="text-align: right; border: 1px solid black; padding: 2px;">C</div>	
A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School District	I. University or College J. Indian Tribe K. Tribally Designated Housing Entity (TDHE) L. Individual M. Profit Organization N. Non-profit O. Public Housing Authority P. Other (Specify)				
13. Type of Application <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Renewal <input type="checkbox"/> Revision  If Revision, enter appropriate letters in box(es) <input type="checkbox"/> <input type="checkbox"/> A. Increase Amount B. Decrease Amount C. Increase Duration D. Decrease Duration E. Other (Specify)		14. Name of Federal Agency <b>U.S. Department of Housing and Urban Development</b>			
15. Catalog of Federal Domestic Assistance (CFDA) Number <div style="text-align: right; border: 1px solid black; padding: 2px;">14 — 239</div> Title: National Affordable Housing Act of 1990 Component Title: Home Investment Partnerships (HOME) Program		16. Descriptive Title of Applicant's Program Proposed use of Federal FY 2004 Home Investment Partnerships (HOME) Program Funds			
17. Areas affected by Program (boroughs, cities, counties, States, Indian Reservation, etc.) City of Alexandria		18a. Proposed Program start date <div style="text-align: right;">7/1/04</div>			
18b. Proposed Program end date <div style="text-align: right;">6/30/05</div>		19a. Congressional Districts of Applicant <div style="text-align: right;">8th</div>			
19b. Congressional Districts of Program <div style="text-align: right;">8th</div>		20. Estimated Funding: <b>Applicant must complete the Funding Matrix on Page 2.</b>			
21. Is Application subject to review by State Executive Order 12372 Process? A. Yes <input type="checkbox"/> This preapplication/application was made available to the State Executive Order 12372 Process for review on: Date _____ B. No <input checked="" type="checkbox"/> Program is not covered by E.O. 12372 <input type="checkbox"/> Program has not been selected by State for review.					
22. Is the Applicant delinquent on any Federal debt? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If "Yes," explain below or attach an explanation.					

## Funding Matrix

The applicant must provide the funding matrix shown below, listing each program for which HUD funding is being requested, and complete the certifications.

Grant Program*	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income	Total
CDBG	1,499,000.00							33,168.00	1,532,168.00
HOME	1,034,805.00	161,483.00							1,196,288.00
									0.00
									0.00
									0.00
<b>Grand Totals</b>	<b>2,533,805.00</b>	<b>161,483.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33,168.00</b>	<b>2,728,456.00</b>

\* For FHIPs, show both initiative and component

## Certifications

I certify, to the best of my knowledge and belief, that no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all sub awards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly.

Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

This application incorporates the Assurances and Certifications (HUD-424B) attached to this application or renews and incorporates for the funding you are seeking the Assurances and Certifications currently on file with HUD. To the best of my knowledge and belief, all information in this application is true and correct and constitutes material representation of fact upon which HUD may rely in awarding the agreement.

23. Signature of Authorized Official		Name (printed) Philip Sunderland	
Title City Manager		Date (mm/dd/yyyy)	

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
	CDBG Program Administration	21A General Program Administration	CDBG \$ 199,230
	Planning & Administration	570.206	ESG \$ 0 HOME \$ 0 HOPWA \$ 0
	General management, oversight and coordination of all Community Development Block Grant (CDBG) Program-funded activities and programs.	0 N/A	Prior Funding CDBG \$ 16,000
			TOTAL \$ 215,230
			Total Other Funding \$ 0

Help the Homeless? No Start Date: 07/01/04  
 Help those with HIV or AIDS? No Completion Date: 06/30/05

Eligibility:  
 Subrecipient: Local Government  
 Location(s): N/A

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
2	HOME Program Administration	21H HOME Admin/Planning Costs of PJ (subject to 10% cap)	CDBG \$ 0
	Planning & Administration		ESG \$ 0
			HOME \$ 91,372
			HOPWA \$ 0
	General management, oversight and coordination of Home Investment Partnerships (HOME) Program-funded programs and projects.	0 N/A	TOTAL \$ 91,372
			Total Other Funding \$ 0

Help the Homeless? No  
 Help those with HIV or AIDS? No  
 Eligibility:  
 Subrecipient: Local Government  
 Location(s): N/A

Start Date: 07/01/04  
 Completion Date: 06/30/05

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
3	Submissions and Applications for Federal Programs  Planning & Administration	21E Submissions or Applications for Federal Programs  570.206	CDBG ESG HOME HOPWA  \$ 13,094 \$ 0 \$ 0 \$ 0
	Funding for the preparation and submittal of funding applications, required Federal reports and plans.	0 N/A	Prior Funding CDBG  \$ 3,066
			TOTAL \$ 16,160
			Total Other Funding \$ 0

Help the Homeless? No Start Date: 07/01/04

Help those with HIV or AIDS? No Completion Date: 06/30/05

Eligibility:  
 Subrecipient: Local Government  
 Location(s): N/A



**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
	Fair Housing Testing Program	21D Fair Housing Activities (subject to 20% Admin cap)	CDBG \$ 36,381
	Planning & Administration	570.206	ESG \$ 0 HOME \$ 0 HOPWA \$ 0
	This program will fund the testing of rental properties and realtors in the City of Alexandria to identify any discriminatory practices in the rental and sales housing market. Approximately 100 tests are planned using 20 testers.	0 N/A	Prior Funding CDBG \$ 11,005
			TOTAL \$ 47,386
			Total Other Funding \$ 0

Help the Homeless? No Start Date: 07/01/04  
 Help those with HIV or AIDS? No Completion Date: 06/30/05

Eligibility:  
 Subrecipient: Local Government  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
5	Single Family Home Rehabilitation Loan Program	14A Rehab; Single-Unit Residential	CDBG \$ 824,246
	Housing	570.202	ESG \$ 0
			HOME \$ 114,044
		20 Housing Units	HOPWA \$ 0
	Eligible households may receive zero-interest, deferred payment rehabilitation loans to cover construction costs of up to \$90,000. Loans are also available citywide to assist owners of single family homes to adapt their properties to accommodate the needs of mobility-impaired households members. All loans must be repaid in full in 99 years; however loans become immediately due and payable if the property is sold or transferred during this period of time.	Prior Funding	
		CDBG	\$ 184,278
		HOME	\$ 305,945
		TOTAL	\$ 1,428,513
		Other Funding	
		Local Match for New HOME Funds	\$ 28,511
		Program Income	\$ 33,168
		Total Other Funding	\$ 61,679
Help the Homeless?	No	Start Date: 07/01/04	
Help those with HIV or AIDS?	No	Completion Date: 06/30/05	
Eligibility:			
Subrecipient:	Other ...		
Location(s):	Community Wide		

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
6	Homeownership Assistance Program	13 Direct Homeownership Assistance	CDBG \$ 141,135 ESG \$ 0
	Housing	570.201(n)	HOME \$ 589,389 HOPWA \$ 0
	<p>The Homeownership Assistance Program provides homeownership opportunities for low- and moderate-income households. Eligible households may receive up to \$35,000 for downpayment and settlement cost assistance. Purchasers must provide a minimum of \$2,000 toward the required downpayment and settlement costs. Qualified purchasers of homes may also obtain below-market interest rate mortgages through the Virginia Housing Development Authority (VHDA). Program funds may be used to purchase single-family homes, condominiums, or shares in cooperatives. Program funds may also be used to acquire and rehabilitate properties for resale under this program.</p>	26 Households (General)	Prior Funding CDBG \$ 1,216 HOME \$ 189,100  TOTAL \$ 920,840
			Other Funding Local Match Funds \$ 92,564 Prior Year Local Match for New HOME \$ 40,408 Total Other Funding \$ 132,972

Help the Homeless? No Start Date: 07/01/04  
 Help those with HIV or AIDS? No Completion Date: 06/30/05

Eligibility:  
 Subrecipient: Local Government  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
7	Eviction Assistance and Furniture Storage	05 Public Services (General)	CDBG \$ 75,000
	Homeless & HIV/AIDS	570.201(e)	ESG \$ 0
		150 Persons who are Homeless	HOME \$ 0
			HOPWA \$ 0
			TOTAL \$ 75,000
			Total Other Funding \$ 0

This program provides for the transportation and storage of possessions of households that are about to be evicted and that lack of a suitable place to store them. These possessions may be stored for up to 60 days, giving families additional time to find replacement housing. The program is administered by the Department of Human Services' Office of Community Services.

Help the Homeless? Yes  
 Help those with HIV or AIDS? No  
 Start Date: 07/01/04  
 Completion Date: 06/30/05

Eligibility:  
 Subrecipient: Local Government  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Cal ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
3	Transitional Assistance Program (formerly Transitional Apt)	05 Public Services (General)	CDBG \$ 102,000
	Homeless & HIV/AIDS	570.201(e)	ESG \$ 0
		325 Persons who are Homeless	HOME \$ 0
			HOPWA \$ 0
			TOTAL \$ 102,000
			Total Other Funding \$ 0

This program provides financial assistance to homeless and overcrowded low-income households who need an affordable residence in order to make the transition from emergency shelter to self-sufficiency. Assistance is provided in the form of one-half of the security deposit and one-half of the rent for up to three months. A member of the household must be employed and must earn enough money to qualify to rent an apartment. This program is administered by the Department of Human Services' Office of Economic Opportunities.

Help the Homeless? Yes Start Date: 07/01/04  
 Help those with HIV or AIDS? No Completion Date: 06/30/05

Eligibility:  
 Subrecipient: Local Government  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
9	Winter Overflow Shelter	05 Public Services (General)	CDBG \$ 20,000
	Homeless & HIV/AIDS	570.201(e)	ESG \$ 0
			HOME \$ 0
			HOPWA \$ 0
		300 Persons who are Homeless	TOTAL \$ 20,000
	The winter overflow shelter program is coordinated by Carpenter's Shelter and serves up to 76 homeless single adults and families a night. In January, the Church of St. Clements and the Alfred Street Baptist Church open to provide 26 beds per night specifically for homeless males. The funds will cover the following expenses: salary and fringe benefits of monitors; supplies; food; cots; linen; utilities; transportation; and maintenance. The goal of the Alexandria Winter Overflow Shelter is to provide safe and dignified shelter and services to homeless persons unwilling or unable to adjust to a structured case management program during a time of year when living outdoors presents serious health hazards through exposure.	Other Funding City General Fund Total Other Funding	\$ 25,000 \$ 25,000

Help the Homeless? Yes  
 Help those with HIV or AIDS? No  
 Start Date: 11/10/04  
 Completion Date: 03/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Addresses

930 North Henry Street, Alexandria, VA 22314  
 1701 North Quaker Lane, Alexandria, VA 22302  
 310 Alfred Street, Alexandria, VA 22314

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Cal ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
0	Rental Accessibility Modification Program (RAMP)	14A Rehab; Single-Unit Residential	CDBG \$ 87,914
	Special Needs/Non-Homeless	570.202	ESG \$ 0
		8 Housing Units	HOME \$ 0
	This program will provide grants for accessibility modifications to rental units for tenants with disabilities. For cases in which the landlord requests that the unit be returned to its non-accessible state after the disabled tenant moves out, an appropriate source of non-federal funding will be identified.		HOPWA \$ 0
			Prior Funding
			CDBG \$ 16,126
			TOTAL \$ 104,040
			Total Other Funding \$ 0

Help the Homeless? No Start Date: 07/01/04  
 Help those with HIV or AIDS? No Completion Date: 06/30/05

Eligibility:  
 Subrecipient: Local Government  
 Location(s): Community Wide

**U.S. Department of Housing & Urban Development**  
**CPD Consolidated Plan**  
**Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
1	HOME Housing Development Assistance	12 Construction of Housing	CDBG \$ 0 ESG \$ 0
	Housing	570.204	HOME \$ 240,000 HOPWA \$ 0
	HOME monies, along with City General Funds and monies from the City's Housing Trust Fund, will be combined to create a Housing Opportunities Fund, which will support the development of affordable sales and rental housing. Funds will be provided to non-profit and for-profit developers for use in approved acquisition, rehabilitation, pre-development, development and construction activities.	0 Housing Units	Prior Funding HOME \$ 450,000 TOTAL \$ 690,000
			Other Funding Local Match for new HOME Funds \$ 60,000 Total Other Funding \$ 60,000

Help the Homeless? No Start Date: 07/01/04  
 Help those with HIV or AIDS? No Completion Date: 06/30/05

Eligibility:  
 Subrecipient: Other ...  
 Location(s): Community Wide



**TABLE B****CDBG 30<sup>th</sup> Year Proposed Budget  
July 1, 2004 - June 30, 2005**

<b>PROGRAM</b>	<b>30<sup>th</sup> Year Grant</b>	<b>Carryover Funds</b>	<b>Program Income</b>	<b>Total Funds Available</b>	<b>Percent of Budget</b>
CDBG Program Administration	\$199,230	\$16,000		\$215,230	12.20%
Eviction Assistance & Furniture Storage*	\$75,000			\$75,000	4.25%
Fair Housing Testing Program	\$36,381	\$11,005		\$47,386	2.69%
Home Rehabilitation Loan Program*	\$824,246	\$184,278	\$33,168	\$1,041,692	59.06%
Rental Accessibility Modification Program*	\$87,914	\$16,126		\$104,040	5.90%
Homeownership Assistance Program *	\$141,135	\$1,216		\$142,351	8.07%
Submissions and Applications for Federal Programs/Public Information	\$13,094	\$3,066		\$16,160	0.92%
Transitional Assistance Program*	\$102,000			\$102,000	5.78%
Winter Shelter*	\$20,000			\$20,000	1.13%
<b>TOTALS</b>	<b>\$1,499,000</b>	<b>\$231,691</b>	<b>\$33,168</b>	<b>\$1,763,859</b>	<b>100%</b>

\* These programs benefit low- and moderate-income persons. Funds for these programs constitute 100% of the non-administrative program budget. General administrative costs are presumed to benefit low- and moderate-income persons in the same proportion.

**TABLE C**

**Federal FY 2004 Home Investment Partnerships Program Proposed Budget  
July 1, 2004 - June 30, 2005**

			MATCHING FUNDS				
Program	FFY 2004 Grant	FFY 2003 ADDI (requires match)	City General Fund	Other Match	FFY 2004 ADDI (match not required)	Carryover Funds	Total Funds Available
HOME Administration	\$91,372						\$91,372
HOME Homeownership	\$469,121	\$55,168	\$92,564	\$38,508	\$65,100	\$189,100	\$909,561
HOME Housing Development Assistance	\$240,000		\$60,000			\$450,000	\$750,000
HOME Rehabilitation	\$114,044			\$28,511		\$305,945	\$448,500
<b>TOTAL</b>	<b>\$914,537</b>	<b>\$55,168</b>	<b>\$152,564</b>	<b>\$67,019</b>	<b>\$65,100</b>	<b>\$945,045</b>	<b>\$2,199,433</b>

## ■ Specific HOME Program Requirements

### A. Other Forms of Investment

The Consolidated Plan requires that the City describe other forms of investment proposed for use of HOME Program funds that are not included in the HOME Program regulations. The regulations include the following eligible forms of assistance: equity investments; interest-bearing loans or advances; non interest-bearing loans for advances; interest subsidies; deferred payment loans; and grants. The City does not plan to utilize any other additional forms of investment that are not included in the HOME Program regulations.

### B. Definition of Modest Housing for HOME-Assisted Ownership Units

To comply with the Home Program requirement that HOME-assisted ownership housing units qualify as affordable housing (i.e., that a unit's value does not exceed 95% of the median purchase price for single-family housing in the area), the City is required to define "modest housing" and describe the procedures to be used to determine that HOME-assisted ownership units fall within that definition.

As allowed by the HOME regulations for activities involving homeownership housing, the City will qualify a unit as modest housing for HOME purposes if the value of the unit falls within the Single Family Mortgage Limits under Section 203(b) of the National Housing Act (currently \$269,800 for a one-family home). When the HOME-funded activity involves homebuyer assistance, the City will utilize an appraisal to determine the property value of the assisted housing unit. When the activity involves rehabilitation of an owner-occupied housing unit, the City will generally utilize the property tax assessment to determine value. However, if the owner's equity is inadequate to secure the City's loan, the City may order an after-rehabilitation appraisal to establish whether or not the loan-to-value ratio will be acceptable upon completion of the rehabilitation.

### C. Resale Provisions

The City will provide home purchase assistance in the form of no interest, deferred payment, second trust loans up to the Homeownership Assistance Program's maximum loan limit (currently \$35,000). The resale of all HOME-assisted properties during the required affordability period will be governed by the guidelines below which have been previously approved by HUD:

- i. The City's HOME-funded loan shall be repaid in full from the net proceeds of the sale of any HOME-assisted property. If the net proceeds are less than the full amount of the HOME subsidy, the borrower shall pay the net proceeds to the City.
- ii. For resales occurring in the first five years following HOME-assisted purchase, an anti-speculation surcharge will be assessed equal to 25 percent of the loan value in the first year and decreasing by 5 percent in each subsequent year. The applicable surcharge, in combination with the loan repayment, shall not exceed the net proceeds of the sale. The City reserves the right to waive the surcharge in cases where potential speculation is not a factor (e.g., limited equity cooperatives).
- iii. Funds repaid to the City from the sales of HOME-assisted properties shall be used to assist other first-time homebuyers.

## ■ CDBG and HOME Requirements

### Monitoring of CDBG and HOME-Funded Programs

To evaluate progress and to ensure compliance with CDBG and/or HOME requirements, as well as other federal guidelines, the City will conduct annual site visits with subrecipients to review program files and financial records.

### Efforts to Utilize Minority- and Women-Owned Businesses

As part of the City's participation in the CDBG and HOME Programs, outreach efforts to recruit and hire minority- and women-owned businesses will include the following:

1. Obtaining lists of minority and female contractors from the following agencies/organizations:
  - Licensing Board of the State of Virginia;
  - Virginia Department of Minority Business Enterprise;
  - Virginia Regional Minority Supplier Development Council;
  - The Minority Business Development Center, District Office;
  - Community Development Block Grant programs in the metropolitan Washington Area;
  - Minority and Women Business Development Trade Associations; and
  - Purchasing Division of the City;
2. Placing advertisements in Washington Metropolitan Area publications and newspapers. The publications will include those targeted to minorities and women;
3. Making routine mailings to contractors to solicit applications from minority contractors. This has been very effective in past minority and women recruiting efforts; and
4. Involving the City's Purchasing Division in our efforts to attract minority contractors. As a result of ongoing efforts by the Office of Housing to recruit minority and women contractors, the City's Home Rehabilitation Loan Program contractor list is comprised of 14 contractors, three (21.4%) of whom are minorities. One of the three minorities is female. This list will be used, where appropriate, in selecting contractors for HOME-funded activities.

The City has a policy, implemented by the City's Purchasing Agent, to increase opportunities for participation of small minority and women-owned firms in all aspects of procurement. Efforts made to implement the policy include education and outreach to inform potential firms of the City's procurement policies and developing solicitation lists that include qualified small and minority businesses. This written policy is included in the City's "Vendor Guide to Conducting Business with the City of Alexandria." The policy encompasses the Request for Proposal process used to obtain services needed to operate the City's housing programs, especially appraisal and legal services.

The Commonwealth of Virginia selects financial institutions throughout the state to process applications for below market, first trust financing for first-time homebuyers. The City works with agents of these institutions to obtain mortgage financing for participants in the Homeownership Assistance and Moderate Income Homeownership Programs, which provide down payment, closing cost, and principal writedown assistance. The State seeks out minority-owned financial institutions where they are available, but they are

not aware of any in the Northern Virginia area.

In addition, the City makes available the “Guide to Establishing a Small Business,” which is published by the Alexandria Chamber of Commerce and the Small and Minority Business Task Force. The Guide is a business resource directory which contains information on starting a business in Alexandria, City procurement procedures, business education resources, and on how to access City departments.

## **CDBG and HOME Program Certifications**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing:** The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan:** It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME Programs.

**Drug Free Workplace:** It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will:
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5, and 6.

**Anti-Lobbying:** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraphs 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction:** The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with the Plan:** The housing activities to be undertaken with CDBG, HOME, ESG and HOPWA funds are consistent with the strategic plan.

**Section 3:** It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

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Signature/Authorized Official

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Date

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City Manager

Title

## ***Specific CDBG Certifications***

The Entitlement Community certifies that:

**Citizen Participation:** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan:** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 Part 570.)

**Following a Plan:** It is following a current Consolidated Plan that has been approved by HUD.

**Use of Funds:** It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community, and other financial resources are not available;
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2003, 2004 and 2005 (a period specified by the grantee consisting of one, two, or three specific consecutive federal program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate income (not low income ) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.



**Excessive Force:** It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination Laws:** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint:** Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R.

**Compliance with Laws:** It will comply with applicable laws.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Title

### ***Specific HOME Certifications***

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance:** If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs:** It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in 92.214.

**Appropriate Financial Assistance:** Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:**

#### **A. Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### **B. Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

**Place of Performance (Street address, city, county, state, zip code)**

Office of Housing: Program Administration and Landlord Tenant Relations  
301 King Street, Room 1100  
Alexandria, Virginia 22314

Program Implementation Division  
2 Herbert Street  
Alexandria, Virginia 22305

Department of Human Services: Office of Community Services  
2525 Mt. Vernon Avenue  
Alexandria, Virginia 22305

Check \_\_\_\_ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are not on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

## **APPENDIX II**

### **Summary of Citizen Comments on Action Plan and City's Response**

## **SUMMARY OF CITIZEN COMMENTS AND CITY'S RESPONSE**

The City encourages citizen comments on the annual Action Plan, and offers the community the opportunity to provide input at two public hearings on the Plan, one held during the Action Plan development process and one before City Council during the HUD-required 30-day public comment period. The 30-day public comment period on the City FY 2005 Action Plan will begin on Thursday, March 18 and will end on Saturday, April 17, 2004 upon completion of the second public hearing. A summary of the comments received and the City's response to those comments follows.

The first public hearing was held by staff from the City's Office of Housing, Department of Human Services, Department of Mental Health, Mental Retardation and Substance Abuse, and the Alexandria Health Department on Thursday, September 25, 2003 at 7 p.m. at City Hall. The purpose of the first public hearing was to obtain the community's input on housing, homeless and community and economic development needs prior to the preparation of the Action Plan. While no comments were received from members of the community at this first public hearing, written comments were submitted as shown below.

A second public hearing on the Action Plan for City FY 2005 will be held before City Council on the last day of the 30-day comment period on the Draft Action Plan at the regular City Council public hearing on Saturday, April 17, 2004.

### **Summary of Comments Received Prior to the Development of the Action Plan**

The following is a summary of comments received prior to the development of the Action Plan, as well as the City's response. These comments have been summarized for brevity.

**1. Comments by Katherine Morrison, Executive Director, The Campagna Center;** received in writing after Public Hearing #1. We ask that the City allocate \$100,000 in CDBG funds to assist with repairs to The Campagna Center's administrative building. The Campagna Center provides programs that serve Alexandria's most vulnerable children and families, which are consistent with the Non-Housing Community Development Specific Objective in the Consolidated Plan that indicates the City's intent to address the health and welfare needs of low- and moderate-income Alexandrians by providing a variety of social programs and services.

**City's Response:** All CDBG funds available for City FY 2005 have been allocated to existing programs as described in the preceding pages of this report. The City typically solicits applications for CDBG funding for new activities only when anticipated available CDBG monies exceed anticipated needs for City-administered or other ongoing programs. Should such funds become available, The Campagna Center could submit a funding application at that time.

**2. Comments by Ed Rea of AACH and Mary Riley of ALIVE! on behalf of the Homeless Services Coordinating Committee (HSCC) and by Phillip Bradbury, Chair, Alexandria Community Services Board (ACSB);** received in writing after Public Hearing #1. The

establishment of a Safe Haven to provide housing for persons with mental illness and sometimes co-occurring substance abuse in an environment in which services are available at the consumer's own pace is a top priority for the HSCC and ACSB in City FY 2005. This type of activity is included as a Specific Objective in the City's current Consolidated Plan, but no such housing yet exists.

**City's Response:** During City FY 2005, the Alexandria Community Services Board (ACSB) will be applying for federal Supportive Housing Program monies to support the establishment of a Safe Haven facility within the City. The proposed City FY 2005 budget includes up to \$111,891 in City General Fund for this purpose.

**3. Comments by Ed Rea of AACH and Mary Riley of ALIVE! on behalf of HSCC and by Phillip Bradbury, Chair, ACSB;** received in writing after Public Hearing #1. The Homeless Management Information System (HMIS) is included in the City's FY 2004 Action Plan. As implementation of an HMIS by October 1, 2004 is mandated by HUD, it may affect funding for every homeless services provider in the City's Continuum.

**City's Response:** The City notes that implementation of an HMIS is discussed in the FY 2004 Action Plan as an activity to be undertaken by the HSCC, which is comprised of both City and private agencies. In support of efforts by the HSCC to implement an HMIS, the City amended the FY 2004 Action Plan to allocate \$50,000 in CDBG monies to be used for HMIS acquisition and start-up costs.

**4. Comments by Ed Rea of AACH and Mary Riley of ALIVE! on behalf of HSCC;** received in writing after Public Hearing #1. The development of Single Room Occupancy (SRO) rental units for homeless individuals is a top priority for HSCC, as is the need to address the shelter and health services needs of homeless persons requiring on-going medical supervision. The HSCC's Health Care Task Force plans to work with staff of the new Community Health Center to apply for federal Health Care for the Homeless funding to begin to address some of the healthcare needs of the homeless population and will look to the City to support these efforts.

**City's Response:** An SRO objective was not included in the current Consolidated Plan. However, should such a project be proposed, the City would give it due consideration. With regard to the healthcare needs of the homeless, the City would encourage providers to investigate the feasibility of securing federal and/or other funding for this purpose.

## **APPENDIX III**

**Figure 1: Locations of Assisted Rental Housing**

**Figure 2: Housing for the Homeless and Persons with Special Needs**

**Figure 3: Target Areas**



Figure 1  
Locations of Assisted Rental Housing

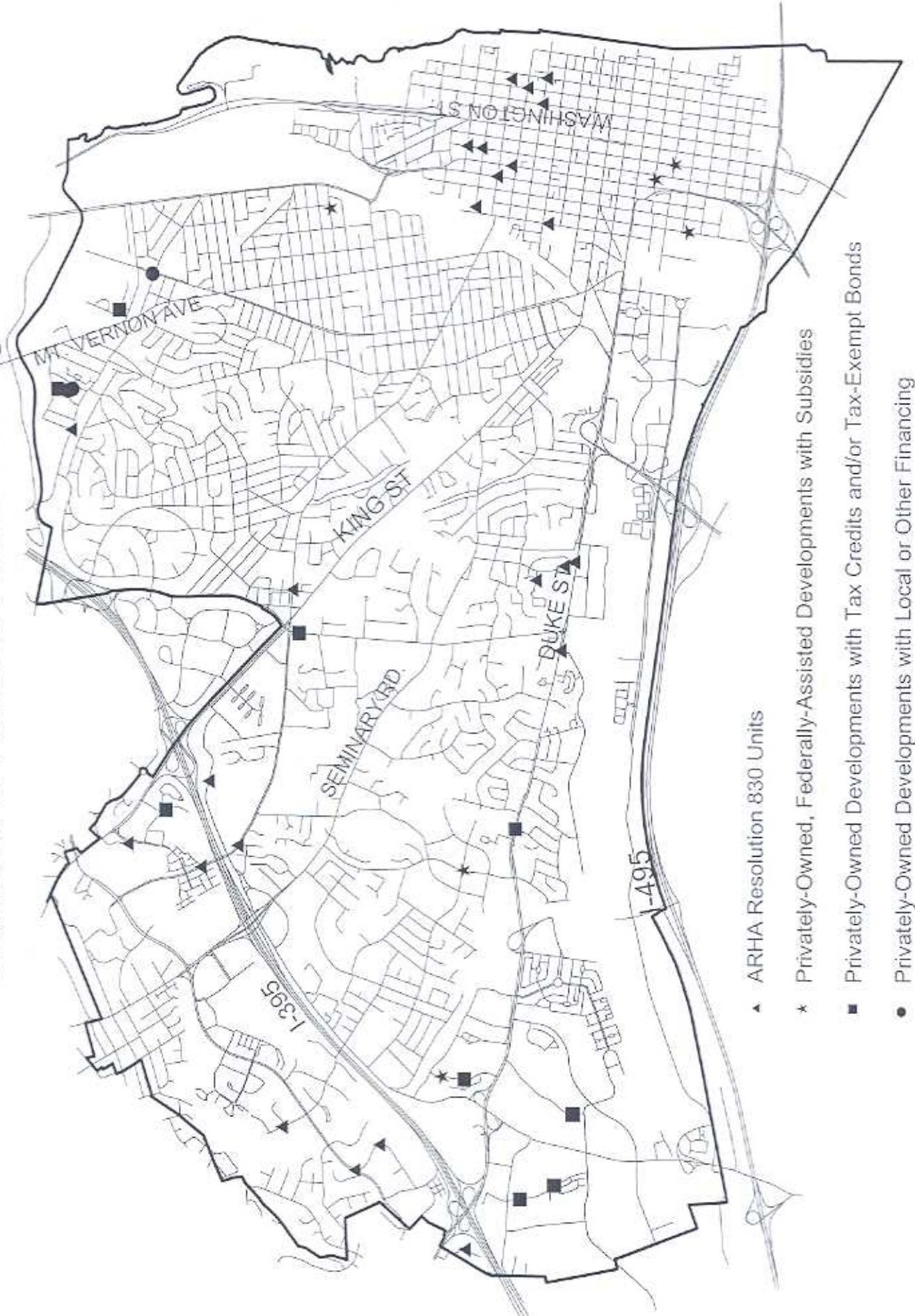




Figure 2  
Housing for the Homeless and Persons with Special Needs

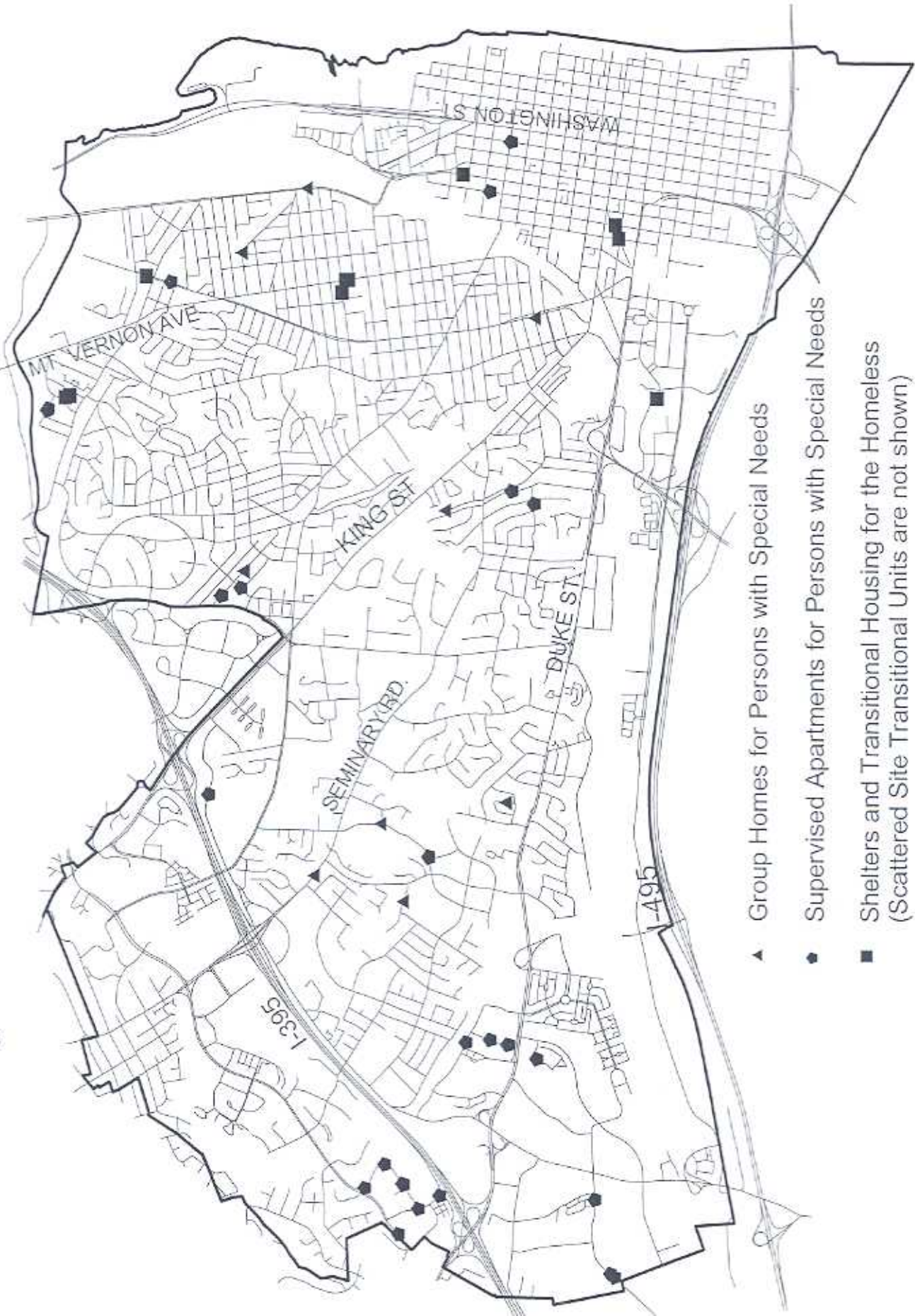
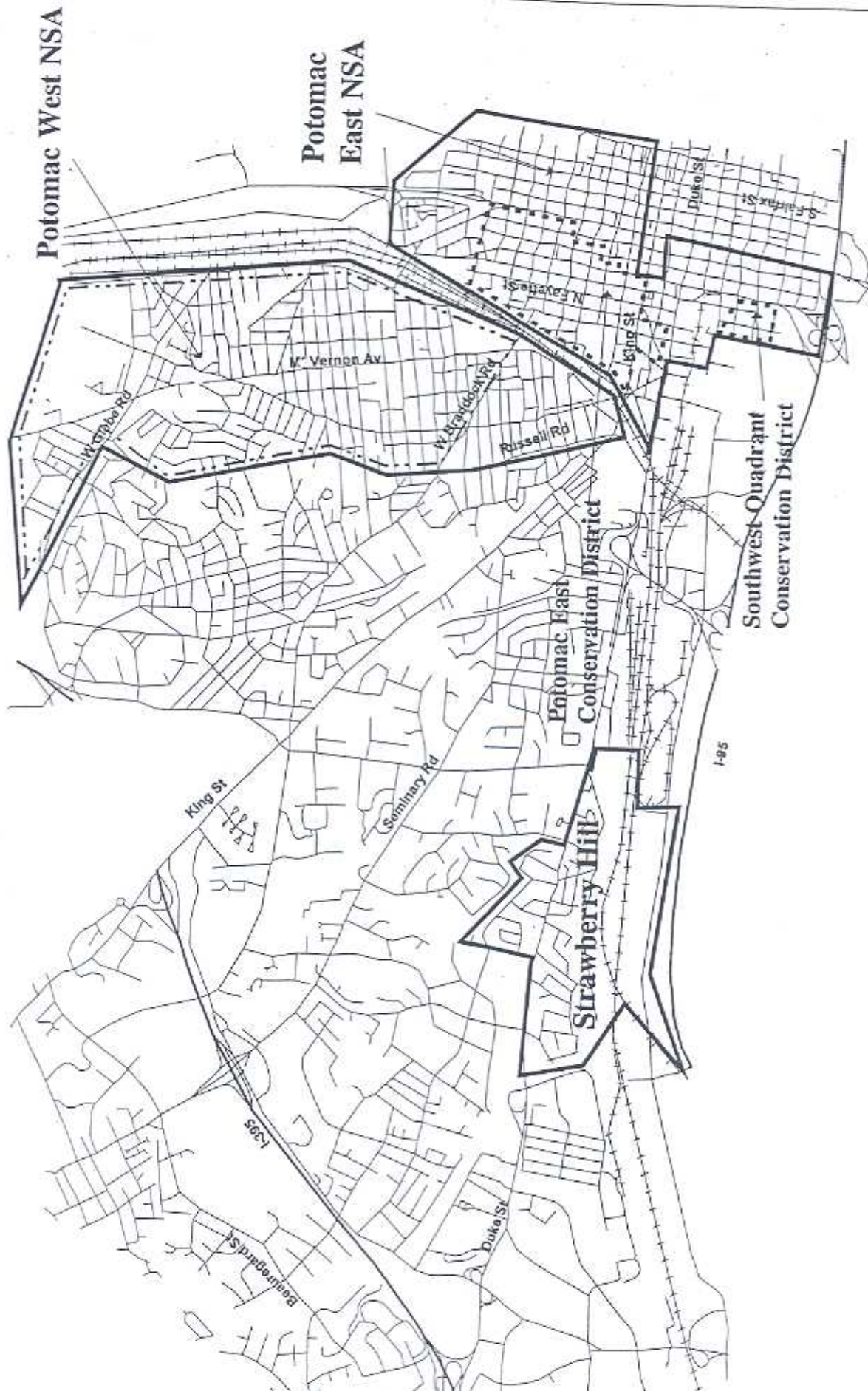




Figure 3: Target Areas



## **APPENDIX IV**

### **Consolidated Plan Priority Levels and Strategies**

As part of the Consolidated Plan, HUD requires that priority levels be assigned to housing and homeless services activities and needs groups according to the following HUD definitions:

- ▶ high priority - activities to address this need will be funded by the locality during the five- year Consolidated Plan period.
- ▶ medium priority - if funds are available, activities to address this need may be funded by the locality during the five-year Consolidated Plan period. Also, the locality will take other actions to help other entities locate other sources of funds.
- ▶ low priority - the locality will not fund activities to address this need during the five-year Consolidated Plan period; however, the locality will consider certifications of consistency for other entities' applications for federal assistance.

The priority levels assigned by the City in its FY 2001-2005 Consolidated Plan to the different housing and homeless services activities and needs groups are identified in Table D below. These levels reflect the City's decision to assign a high priority level to those activities for which there existed a clear indication that funding would be allocated during the current five-year Consolidated Plan term. For activities where funding was uncertain due to fiscal constraints, dependence on competitive grant programs or other circumstances, a relative priority of medium or low was established based on the needs of the group to be served, and the likelihood of funding being provided by the City (as opposed to other entities).

It should be noted that these priority levels do not necessarily reflect the need level that may exist in the community as determined by the City's analysis of Census data, existing and projected market conditions, and public input. Also, some of the priority levels presented here reflect a change from those approved in the Consolidated Plan.

**TABLE D****Consolidated Plan Priority Levels**

<b>Activity and/or Needs Group</b>	<b>Priority Level Assigned by City</b>	<b>Notes</b>
<b><i>Extremely Low- and Low-Income Renters</i></b>		
Renter households with incomes at or below 50% of median that are cost-burdened <sup>4</sup> and overcrowded	Medium	This priority indicates that the City may spend money in this area and will support applications by Alexandria Redevelopment and Housing Authority (ARHA) for rental assistance to be used for replacement of Public Housing units governed by Resolution 830, the City Council-ARHA agreement to maintain a minimum of 1,150 units of public and publicly assisted housing in the City.
Renter households with incomes less than 50% of median that reside in housing units with physical defects	Low	This is reflective of the City's previous extensive efforts to address the needs of renters and the City's priority of increasing homeownership opportunities to renter households.
<b>Moderate-Income Renters</b>		
Moderate-income renters who are cost burdened, those experiencing overcrowding, and those that reside in housing units with physical defects	Medium	This represents a change from the Five-Year Plan (where these groups were assigned a low priority level) made in City FY 2003, which is based on actions planned and/or implemented in response to recommendations of the City Manager's Affordable Housing Task Force approved by City Council in February 2002.
<b>Low- and Moderate-Income Homeowners</b>		
Low- and moderate-income homeowners living in units with physical defects have been assigned a high priority level by the City.	High	This represents a change from the Consolidated Plan where moderate-income households were assigned a medium priority level made in City FY 2004.
<b>Low- and Moderate-Income Homebuyers</b>		
Low- and Moderate-Income Homebuyers	High	The provision of affordable homeownership opportunities to low- and moderate-income City residents and employees has been identified as the City's highest housing priority.

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<sup>4</sup> "Cost burden" is defined as the extent to which gross housing costs, including utility expenses, exceed 30 or 50 percent of gross income, based on data published by the U.S. Census Bureau.

Activity and/or Needs Group	Priority Level Assigned by City	Notes
The Homeless and Persons Threatened with Homelessness		
Prevention and intervention for homeless families and individuals	High	The HUD-defined priority levels assigned by the City for the homeless and those threatened by homelessness may differ from those identified by the City’s Homeless Services Coordinating Committee (HSCC), the group that prepares the Continuum of Care.
Outreach and assessment for homeless families and individuals	High	
Emergency shelter for homeless families and individuals	Medium	
Transitional housing for homeless families and individuals, and persons with special needs	High	
Permanent housing for homeless individuals	High	
Permanent housing for homeless families	Medium	
Permanent supportive housing for homeless individuals with special needs	High	
Permanent supportive housing for families with special needs	Medium	
The Elderly and Frail Elderly		
extremely low- and low-income elderly renters who are experiencing a cost burden	High	None
Elderly renters with moderate incomes experiencing a housing cost burden	Low	
Extremely low- and low-income elderly renters living in units with physical defects	Low	